Lunch Ordering at Aspen Academy

Lunches are ordered for a month at a time online. The dates the ordering time frame is open can be found here. https://aspenacademymn.org/parents/lunch/

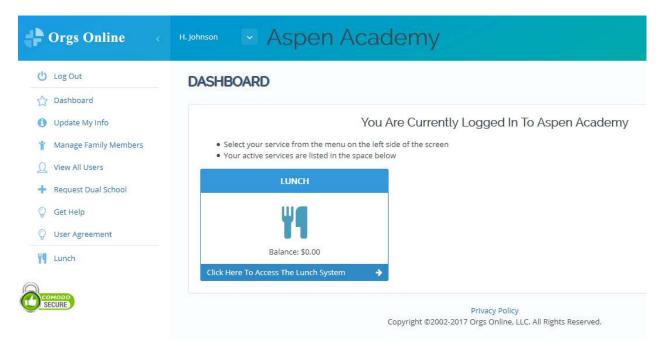
Before ordering for the first time, you will need to set up an account here: http://www.orgsonline.com/

The directions for setting up a new account are:

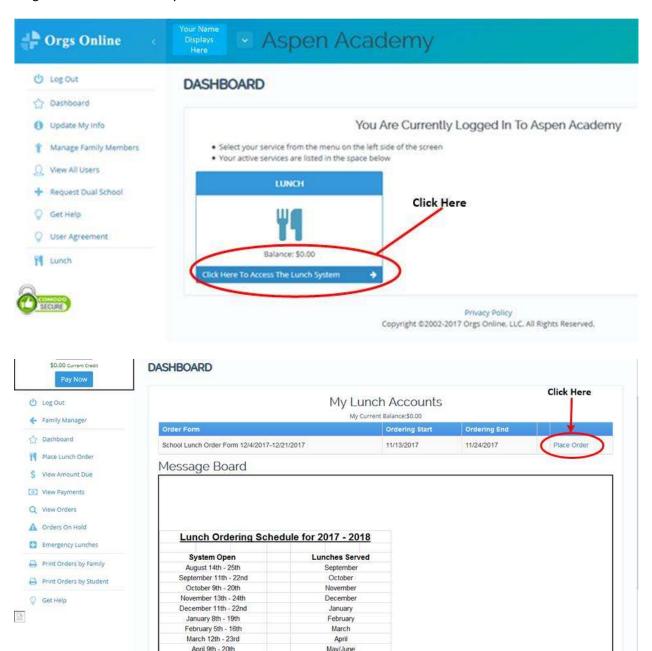
- **1.** Select the **CREATE NEW ACCOUNT** option that appears on the left side of the screen under the sign in box.
- 2. Enter our school code which is: 314AAMN
- **3.** Provide the account setup information requested and submit that information to activate your account.

Once the account is created you will have a family account that shows options such as: PLACE ORDERS; VIEW ORDERS; VIEW PAYMENTS, VIEW/UPDATE ACCOUNT, AND MORE!

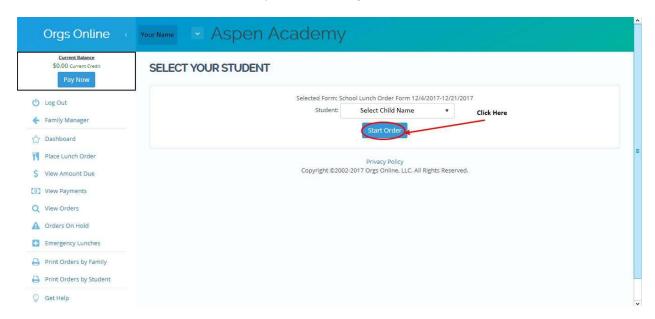
To place your order, simply go to the same link and simply log in. This will be your "dashboard" you see once you are logged in.



To get to the lunch order system:

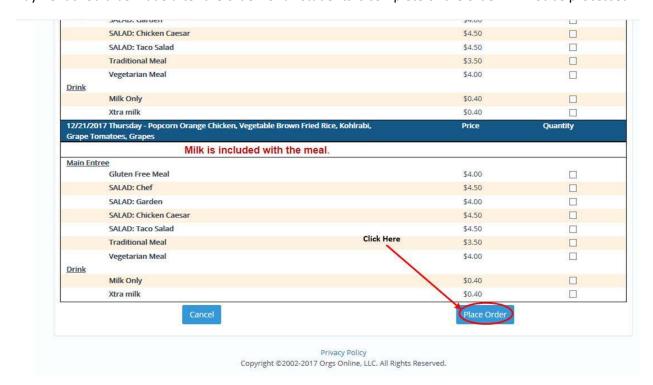


Click on Place Order then select the child you are ordering for.

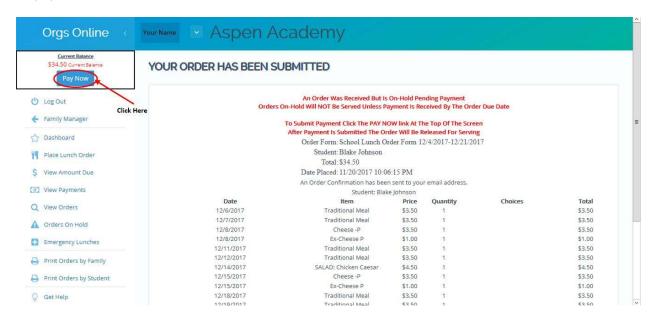


Go through the menu and make your selections. Remember if you don't want something off of the three menu options you can choose a Caesar salad, chef salad or taco salad. Also on pizza days you can add an additional slice of pizza. Milk can be ordered individually any day that a lunch is not also ordered.

Payment should be made after the order for all students is complete or the order will not be processed.



To pay:



Payment options were set up during the account set up phase. This screen will allow you to select which option you want to use.



Follow the payment prompts until you are done.