



## **BOARD MEETING AGENDA**

Date: March 22, 2016 Time: 6:00pm Location: Art Room

### **School Board Norms of Engagement 2015** **The Board of Aspen Academy will**

<b>Tenacity</b>	• form cohesion, cooperate, respectfully engage, listen effectively, and remain future minded.
<b>High Expectations</b>	• keep students first, speak with one voice, operate as a governance board.
<b>Integrity</b>	• always remain respectful to staff, employees, parents, students and other stakeholders, hear all voices before key decisions, maintain oversight, and work together to carry out our responsibilities.
<b>No Excuses</b>	• always assume positive intent, be accountable for self-behaviors and their impact on board activities, be open to clarifying questions, constructive comments and relevant discussions, and read all materials before board meetings.
<b>Kindness</b>	• treat each other with respect at all times, respect time allotted for all presentations at board meetings, and respect each other's time.

• **CALL TO ORDER AT 6:00pm**

In attendance Mike Pocrnich, Angie Tuma, Cindy Spelbring, Kelly Smith, Wade Phillips, Misty Schutrop, Mike McNulty, Stephanie Smitley, Diane Sterna

Authorizer Comments \_\_\_\_\_

Community Comments \_\_\_\_\_

Community members must pre-register to speak at the meeting. Items are limited to those on the night's agenda. The Board Chair has the discretion to hear a community member who has not pre-registered, but items remain limited to those on the agenda.

• Motion: **Approval of Agenda as amended.**

First Phillips Second Tuma Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_

• Motion: **Approval of Minutes** (February 16, 2016).

First Smitley Second Smith Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_

## **1. ASPEN ACADEMY ACHIEVES INTELLECTUAL, SOCIAL AND CREATIVE GROWTH FOR ALL STUDENTS.**

**Program Services Committee** (Stephanie Smitley/Angie Tuma)

- Director Report: Mrs. Rowan gave a thorough presentation on DDI.
  - DDI looks at student growth across tests, areas of need for students and teachers, rigor of the test (depth of knowledge) and recommendations for change
  - Students scoring below 60% generally go to targeted services, goal is to have students around 80% (rigor is good)
  - Mrs. Rowan found increase in rigor in grades K-2 is needed. Grade 3 is meeting higher rigor. Grades 4-5 – working on back teaching for new students to Aspen. MS all increased scores across the year. 7<sup>th</sup> graders are staying in math extend longer by choice. 8<sup>th</sup> grade teachers have created all their own material to teach the standards.
  - Programming conclusions: increase the rigor of questions – need more time/people to write the questions, training in Singapore Math theory for teachers, use of RTI model for students who are not successful, adjust qualification % with increase in rigor. Recommend testing CTP for only grades 1,4,8. Charter only requires 4 & 8.
  - Thank you Mrs. Rowan!
  - MS working on a trial of A-F grading. World's Best Workforce will meet March 29<sup>th</sup> and make recommendations to the board in April.
- Committee Report: The committee did not meet, but will meet next month. No changes were made to 505 or 522 since the first reading. In Policy 532, the definition of emergency was changed back to the original wording after consulting Laura Booth.
- Motion: **Approve Policy 505 Distribution Of Nonschool-Sponsored Materials On School Premises By Students and Employees, 2<sup>nd</sup> Read**  
First Smitley Second Tuma Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_
- Motion: **Approve Policy 522 Student Sex Nondiscrimination, 2<sup>nd</sup> Read**  
First Smitley Second Phillips Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_
- Motion: **Approve Policy 532 Use of Police Officers and Crisis Teams to Remove Students with IEPs from School Grounds , 2<sup>nd</sup> Read**  
First Smitley Second Phillips Yes X(7) No \_\_\_ Abst Spelbring

## **2. ASPEN ACADEMY MAINTAINS ENROLLMENT THROUGH RECRUITMENT AND RETENTION.**

## **3. ASPEN ACADEMY DEVELOPS AND MAINTAINS STRONG STUDENT, PARENT, AND COMMUNITY PARTNERSHIPS.**

**Marketing and Community Engagement Committee** (Wade Phillips/Kent Peterman)

- Director Report: Annual marketing chart was discussed in the committee meeting. Dan Patch Days ad for \$175, look into tracking hits on the website.
- Committee Report: Met March 1<sup>st</sup>. Discussed the marketing schedule, reviewed the postcard that was mailed to about 900 households, looking into a new format for the weekly newsletter.

**4. ASPEN ACADEMY DEVELOPS AND RETAINS A HIGHLY-QUALIFIED STAFF AND BOARD**

**Board Elections, Responsibilities & Governance Committee** (Kelly Smith/Cindy Spelbring/Misty Schutrop)

- Director Report: 403b info meetings had about 12 teachers attend, Diane Sterna completed her new board member training. Julie and CayCee are moving on to new things. CayCee will be replaced by a current kitchen staff employee. Julie's position is being posted.
- Committee Report: Committee met March 7<sup>th</sup>. Bylaws were voted on by teachers, 42 votes all in favor out of 44. Director eval – superintendent template was used, board should answer all questions, staff will fill a version out, Mike & Misty will meet with results in May. No changes were made to the 3 policies up for a 2<sup>nd</sup> read. In Bylaws, CEO/CFO titles were removed.

- Motion: **Approve edited Director evaluations.**

First Phillips Second Tuma Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_

- Motion: **Approve Policy 202 School Board Officers, 2<sup>nd</sup> Read**

This motion was tabled as more information is needed.

- Motion: **Approve Policy 203.2 Order of the Regular Board Meeting, 2<sup>nd</sup> Read**

First Phillips Second Pocrnich Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_

- Motion: **Approve Policy 213 School Board Committees, 2<sup>nd</sup> Read**

First Phillips Second Smith Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_

- Motion: **Approve bylaws, 1<sup>st</sup> Read.**

First Sterna Second Phillips Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_

- Motion: **Approve the ending of Chris McIntyre’s position as paraprofessional effective March 4, 2016.**

First Pocrnich Second Spelbring Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_

- Motion: **Approve resignation of Julie Martini effective April 8, 2016.**

First Pocrnich Second Tuma Yes X(7) No Phillips Abst \_\_\_\_\_

- Motion: **Approve resignation of CayCee Johnson effective April 11, 2016.**

First Phillips Second Pocrnich Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_

- Motion: **Approve hiring of Aideen Tenzer as paraprofessional effective March 23, 2016.**

First Spelbring Second Sterna Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_

- Motion: **Approve the hiring of Ashley Schutt as paraprofessional effective April 4, 2016.**

First Smitley Second Smith Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_

## **5. ASPEN ACADEMY PRACTICES EXEMPLARY FINANCIAL AND OPERATIONAL MANAGEMENT.**

### **Finance & Facility Committee (Mike Pocrnich/Noah Levie/Misty Schutrop)**

- Director Report: Discussion and update on facility done in working session.
- Committee Report: Committee met March 3<sup>rd</sup> – update was given at the working session. Presentation of Financials by Kristine – revised budget will be delayed until June, approve FY17 in May. Questions on the check register – late fees and Papa John’s pizza looks like same charges. Late fees might be because BKDA doesn’t get approval from Aspen in time on some items. Kristine will look into Papa John’s.
- Band fundraiser – Mr. Leifermann presented info on the fundraiser. Looking at fall, earn 42% profit, 35 band students would sell, account would be open for a year, choose 2 catalogs to sell from (food, plants, chocolates, etc). Money would be used for music library, consumable supplies (drum sticks, etc), rental equipment, etc.
- Motion: **Approval of February check register with Papa John’s info to follow.**

First Pocrnich Second Smith Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_

- Motion: **Approve Century Resources band fundraiser.**

First Spelbring Second Tuma Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_

**Strategic Planning Committee** (Noah Levie/Misty Schutrop)

- Director Report: Waiting for follow-up with Wildamere.
- Committee Report: Nothing to report at this time.

- **Adjournment at 7:43pm**

- First Spelbring Second Sterna Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_