



SPECIAL BOARD MEETING MINUTES

Date: May 25, 2017 Time: 4:15pm

Location: Spanish Room

School Board Norms of Engagement 2017 The Board of Aspen Academy will

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|--------------------------|---|
| Tenacity | <ul style="list-style-type: none"> form cohesion, cooperate, respectfully engage, listen effectively, and remain future minded. |
| High Expectations | <ul style="list-style-type: none"> keep students first, speak with one voice, operate as a governance board. |
| Integrity | <ul style="list-style-type: none"> always remain respectful to staff, employees, parents, students and other stakeholders, hear all voices before key decisions, maintain oversight, and work together to carry out our responsibilities. |
| No Excuses | <ul style="list-style-type: none"> always assume positive intent, be accountable for self-behaviors and their impact on board activities, be open to clarifying questions, constructive comments and relevant discussions, and read all materials before board meetings. |
| Kindness | <ul style="list-style-type: none"> treat each other with respect at all times, respect time allotted for all presentations at board meetings, and respect each other's time. |

• **CALL TO ORDER AT 4:19pm**

In attendance Victoria Regehr, Noah Levie, Tina Houglum, Angie Tuma, Misty Schutrop, Stephanie Smitley

Authorizer Comments _____

Community Comments _____

Community members must pre-register to speak at the meeting. Items are limited to those on the night's agenda. The Board Chair has the discretion to hear a community member who has not pre-registered, but items remain limited to those on the agenda. To register please email Misty.Schutrop@aspenacademymn.org.

• Motion: **Approval of Agenda as amended.**

First Smitley Second Regehr Yes X(6) No _____ Abst _____

Board Chair Misty Schutrop was in negotiations with Paula Foley over the last 2 weeks. They came to an agreement on the terms of the employment agreement. The board is very excited to approve and welcome Paula Foley as Aspen's next Executive Director.

• Motion: **Approval of Paula Foley's 3-year employment agreement as Executive Director effective July 1, 2017.**

First Smitley Second Tuma Yes X(6) No _____ Abst _____

At the regular May meeting, the board approved renewing the line of credit, but did not approve the signers. The bank suggested approving a list of several people to cover all the bases.

- Motion: **Approval of at least 2 of these individuals as signers on the Sterling Bank line of credit; Director Paula Foley as of July 1, 2017, Board Chair Misty Schutrop or Treasurer Noah Levie.**

First Smitley Second Houglum Yes X(6) No _____ Abst _____

The salary scale has been the same scale that has been in use sporadically for the past fiscal year. The board had not officially approved it. Admin along with Mike Pocrnich was able to get every teacher on the scale to where they should be for years taught and if they had a master's or not for the next school year. The board is very excited for the teachers and staff to have this scale.

- Motion: **Approve the teacher salary scale.**

First Tuma Second Regehr Yes X(6) No _____ Abst _____

Julie and Janelle have been working extra hours covering the gaps until more admin staff are hired and onboard.

- Motion: **Approve paying Julie and Janelle for hours worked outside of their normal contract hours at their normal daily rate, prorated by the hour.**

First Smitley Second Houglum Yes X(6) No _____ Abst _____

- **Adjournment at 4:34pm**

- First Tuma Second Regehr Yes X(6) No _____ Abst _____