



SPECIAL BOARD MEETING MINUTES

Date: September 30, 2016 Time: 4:30pm

Location: Art Room

School Board Norms of Engagement 2015 The Board of Aspen Academy will

Tenacity	<ul style="list-style-type: none"> form cohesion, cooperate, respectfully engage, listen effectively, and remain future minded.
High Expectations	<ul style="list-style-type: none"> keep students first, speak with one voice, operate as a governance board.
Integrity	<ul style="list-style-type: none"> always remain respectful to staff, employees, parents, students and other stakeholders, hear all voices before key decisions, maintain oversight, and work together to carry out our responsibilities.
No Excuses	<ul style="list-style-type: none"> always assume positive intent, be accountable for self-behaviors and their impact on board activities, be open to clarifying questions, constructive comments and relevant discussions, and read all materials before board meetings.
Kindness	<ul style="list-style-type: none"> treat each other with respect at all times, respect time allotted for all presentations at board meetings, and respect each other's time.

• **CALL TO ORDER AT 5:05pm**

In attendance Wade Phillips, Noah Levie, Cindy Spelbring, Misty Schutrop, Stephanie Smitley, Mike McNulty

Authorizer Comments _____
Community Comments _____

Community members must pre-register to speak at the meeting. Items are limited to those on the night's agenda. The Board Chair has the discretion to hear a community member who has not pre-registered, but items remain limited to those on the agenda. To register please email Misty.Schutrop@aspenacademymn.org.

• Motion: **Approval of amended Agenda**

First Levie Second Phillips Yes X(5) No _____ Abst _____

Discussion on Anderson Contract facilitated by Kou Vang. Some adjustments were made to the contract: took out that Aspen is responsible for 50% of items that are not in GMP, schedule is coming out, fire walls need to be put in, adding demo of septic tank. Utility cost to move transformer may be covered by the utility company. Contract based on the Sept. 16th drawings. Any leftover monies from bonding that are not used, can be appropriated to other things, like SmartBoards, ceramic tiles in the vestibules, etc. Investor calls will be M-W next week,

hopefully price set on Thursday, Oct 6th. Waiting for seller to respond on changes to purchase agreement for south parcel.

- Motion: **Approve the recommendation to Friends of Aspen Academy to approve and sign the GMP material and labor contracts.**

First Smitley Second Levie Yes X(5) No _____ Abst _____

- Motion: **Approve the technology lease with Vantage Financial.**

First Levie Second Phillips Yes X(5) No _____ Abst _____

Based on the current enrollment numbers, waitlist numbers in grades 1-4 and budget, the board decided to add 3 students to each grade, 1st through 4th, or one per section. Those classes would have 23 until natural attrition takes them back down to 22 for the current school year.

- Motion: **Approve the addition of three extra enrolled students in 1st through 4th grade until attrition takes it back to 22 for this year.**

First Smitley Second Levie Yes X(5) No _____ Abst _____

The World's Best Workforce report is due to Friends of Education October 1st. It was put together with the help of Diane Sterna and Tina Houglum last night. Misty and Stephanie read it and gave edits to Mike.

- Motion: **Approve the World's Best Workforce report.**

First Smitley Second Spelbring Yes X(5) No _____ Abst _____

Greg Harris, Project Manager from Anderson Companies gave a brief overview of the company and the Aspen project. He will be on site every other week. Sight Supervisor, Rich will be onsite every day. They are very big on safety and making sure the students and staff have safe areas to walk and work throughout the project.

- **Adjournment at 5:44pm**

- First Levie Second Phillips Yes X(5) No _____ Abst _____