



PROGRAM SERVICES MINUTES

**Stephanie Smitley, Committee Chair – Stephanie.smitley@aspenacademymn.org
Diane Sterna, Diane.sterna@aspenacademymn.org
Angie Tuma – Angela.tuma@aspenacademymn.org**

**Tuesday, October 4th, 2016 at 4:05pm
Mrs. Tuma's Room**

**In Attendance: Stephanie Smitley, Diane Sterna, Angie Tuma, Mike McNulty, Julie Herman,
Nicole Antonson, Kirsten Tyler, Tina Houglum, Kelly Smith, Matt Bressler**

- I. Annual review of Policy 524 Internet Acceptable Use and Safety – The committee reviewed and discussed Aspen's current policy section by section. Changes made to wording include: removing a sentence that did not fit the general statement of policy in section III, changing "bulletin boards" to social media, changing Technology Coordinator to director or designee and IT director, and section XIV. B. changing should to may. The committee discussed the Technology Use Agreement Form that is referenced in the policy. Kelly and Angie will look into the forms from other schools and have one ready for the following school year. The Parent/Student Handbook covers this policy and is included when parents and students sign the handbook form. There will be reference made in the policy to the handbook.

Adjourned: 4:50pm