



## **PROGRAM SERVICES MINUTES**

**Stephanie Smitley, Committee Chair – [Stephanie.smitley@aspenacademymn.org](mailto:Stephanie.smitley@aspenacademymn.org)**

**Angie Tuma – [Angela.tuma@aspenacademymn.org](mailto:Angela.tuma@aspenacademymn.org)**

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**Thursday, February 2nd at 4:05pm**

**Mrs. Tuma's Room**

**In Attendance: Stephanie Smitley, Angie Tuma, Mike McNulty, Janelle Mellgren, Julie Herman, Tina Houglum, Diane Sterna, Shelly Meier, Angela Dunn, Stephanie Peterson, Mo Finlayson**

- I. Continued Discussion of 2017-2018 Calendar – The committee reviewed a newly updated calendar from Mr. McNulty. A couple things that were different from the previous calendar – an extra SD day for new teachers and an extra half day on Friday for returning teachers in August and Spring conferences were moved later. Teachers and staff at the meeting had a lot of good comments and discussions on the following items:
  - a. Ending of the 1<sup>st</sup> tri, moving it later to Dec 1.
  - b. Ending the 2<sup>nd</sup> tri March 2 with a full day off
  - c. Spring Conferences March 8 & 9, 8<sup>th</sup> a noon dismissal with 2-7pm conference times, 9<sup>th</sup>- 8-1pm conference times. Conferences needed to be done prior to the opening of the testing window at the end of March.
  - d. Moving the SD day to Sept 29
  - e. Remove the SD April 27 for the Dec 1 date.

Mr. McNulty will send the revised calendar to staff for any feedback. Stephanie will present the final calendar for board approval at the February 21<sup>st</sup> board meeting.

**Adjourned: 4:50pm**