



PROGRAM SERVICES MINUTES

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Tuesday, May 2nd at 4:00pm

Mrs. Tuma's Room

In Attendance: Stephanie Smitley, Angie Tuma, Mike McNulty, Janelle Mellgren, Julie Herman, Tina Houglum, Shelly Meier

- I. Review of Policy 503 Student Attendance – This policy was last updated in 2011. The following changes were made:
 - II. 4.a. designee was added to administrator's
 - II. B. b. (2) added to say - Notification regarding reason for excused absence may be required upon return.
 - II. B. 2. (4) added – Refer to MN Stat. 126C.05 subdivision 11 for more information.
 - II. B. c. (1) (d) added -or designee to director.
 - II. B. C. 3. b deleted “and will be noted as such on the student’s report card and in the student’s file.” There is not a way to track early departures using our current system.
 - II. B. D. 2. – deleted. Stat is for students 21 years and older.
 - II. B. D. 3. Changed 20 to “22 students in K-5 or 25 students in 6-8”.
 - III. Added “policy shall be referenced in the Student-Parent Handbook” and be available “on the school’s website.”
 - IV. A. 2. Removed junior high school or high school.

- II. Review of Policy 513 Student Promotion, Retention and Program Design – This policy also had not been reviewed for many years. The only change was to section II. C. Retention – “director, administration” was added to “professional staff and parents feel that it is in the best interest of the student.”

Stephanie will make those changes and present them to the board for a first read.

Adjourned 4:50pm