



BOARD MEETING AGENDA

Date: June 18, 2019 Time: 6:00pm

Location: Media Center

School Board Norms of Engagement 2019 The Board of Aspen Academy will

Tenacity	• form cohesion, cooperate, respectfully engage, listen effectively, and remain future minded.
High Expectations	• keep students first, speak with one voice, operate as a governance board.
Integrity	• always remain respectful to staff, employees, parents, students and other stakeholders, hear all voices before key decisions, maintain oversight, and work together to carry out our responsibilities.
No Excuses	• always assume positive intent, be accountable for self-behaviors and their impact on board activities, be open to clarifying questions, constructive comments and relevant discussions, and read all materials before board meetings.
Kindness	• treat each other with respect at all times, respect time allotted for all presentations at board meetings, and respect each other's time.

- **CALL TO ORDER AT** _____

In attendance _____

Authorizer Comments _____

Community Comments _____

Community members must pre-register to speak at the meeting. Items are limited to those on the night's agenda. The Board Chair has the discretion to hear a community member who has not pre-registered, but items remain limited to those on the agenda.

- Motion: **Approval of Agenda**

First _____ Second _____ Yes _____ No _____ Abst _____

- Motion: **Approval of Minutes** (May 21 and Special Closed meeting June 4, 2019).

First _____ Second _____ Yes _____ No _____ Abst _____

ASPEN ACCOLADES (Dr. Gayle):

Motion: Approve the following consent agenda items:

- **Hires - Resignations – Terminations – Non-Renewals**
 - Kim Veldhuizen, Cafeteria (effective 6-5-19)
 - Kaylord Saunders, Behavior Specialist (effective 6-7-19)
 - Charleen Nielson, Custodian (effective 6-7-19)
 - Lori Chivers, Teacher (effective 6-7-19)
 - Amanda Sjolseth, Teacher (effective 6-7-19)
 - Dan Gocowski, Teacher (effective 6-7-19)
 - Mark Usem, Teacher (effective 6-7-19)
 - Shelly Meier, Teacher (effective 6-7-19)
 - CarlaJoy Strand, Teacher (effective 6-7-19)
 - Andrea Rebers, Teacher (effective 6-7-19)
 - Aleida VanderBrug, Teacher (effective 6-7-19)
 - Kelsey Jutting, Teacher (effective 8-20-19)
 - Tuyen Stephany, Para (effective 8-20-19)
 - Lauren Trovarello, Teacher (effective 8-20-19)
 - Mary Comfort, Teacher (effective 8-20-19)
 - Zachary Jiskra, Teacher (effective 8-20-19)
 - Stuart Keroff, Teacher (effective 8-20-19)

First _____ Second _____ Yes _____ No _____ Abst _____

1. ASPEN ACADEMY ACHIEVES INTELLECTUAL, SOCIAL AND CREATIVE GROWTH FOR ALL STUDENTS.

Program Services Committee (Diane Sterna/Stephanie Smitley/Victoria Regehr/Jake Mehrhoff)

- Director Report: Presentation by Mrs. Jiskra on new curriculum.

- Committee Report:

- Discussion: Training plans for new curricular elements and current elements that teachers need for training on. Anticipated changes to programming next year.

- Motion: **Approve Policy 410 Family Medical Leave Act, 2nd Read.**

First _____ Second _____ Yes _____ No _____ Abst _____

- Motion: **Approve the Read Well by Third Grade plan.**

First _____ Second _____ Yes _____ No _____ Abst _____

- Motion: **Approve the new curriculum.**

First _____ Second _____ Yes _____ No _____ Abst _____

2. ASPEN ACADEMY PRACTICES EXEMPLARY FINANCIAL AND OPERATIONAL MANAGEMENT.

Finance & Facility Committee (Rob Allison/Michael Faulise)

- Director Report: Enrollment update.
- Committee Report: Presentation of Financials.

- Motion: **Approve the May check register.**

First _____ Second _____ Yes _____ No _____ Abst _____

- Motion: **Approve FY19 revised budget.**

First _____ Second _____ Yes _____ No _____ Abst _____

- Motion: **Approve Twin Cities Education Consultants, LLC contract for Early Childhood special education services for 2019-2020.**

First _____ Second _____ Yes _____ No _____ Abst _____

- Motion: **Approve an amended contract with Designs for Learning.**

First _____ Second _____ Yes _____ No _____ Abst _____

- Motion: **Approve the 2019-2020 contract with Teachers on Call.**

First _____ Second _____ Yes _____ No _____ Abst _____

- Motion: **Approve the 2019-2020 contract for Milk Creamery.**
- First _____ Second _____ Yes _____ No _____ Abst _____

3. ASPEN ACADEMY DEVELOPS AND RETAINS A HIGHLY-QUALIFIED STAFF AND BOARD

Board Elections, Responsibilities & Governance Committee (Stephanie Smitley/Misty Schutrop)

- Director Report: Discussion of administrative assistant and communication coordinator positions.
- Motion: **Approve the change in duties for staff member.**
- First _____ Second _____ Yes _____ No _____ Abst _____
- Committee Report:
- Discussion: New staffing model, Teacher and Administration (non-Director) Evaluation process, Plans/ideas for upcoming years to replace or continue peer coaching model, Results of the Fall 2018 staff climate survey and action items implemented and/or coming next school year.
- Motion: **Approve the Student/Parent/Guardian Handbook, 2nd Read**
- First _____ Second _____ Yes _____ No _____ Abst _____
- Motion: **Approve the Employee Handbook, 1st Read**
- First _____ Second _____ Yes _____ No _____ Abst _____

4. ASPEN ACADEMY MAINTAINS ENROLLMENT THROUGH RECRUITMENT AND RETENTION.

5. ASPEN ACADEMY DEVELOPS AND MAINTAINS STRONG STUDENT, PARENT, AND COMMUNITY PARTNERSHIPS.

Marketing and Community Engagement Committee (Andrew Price/April Schafer)

- Director Report:

- Committee Report:

Strategic Planning Committee (Andrew Price/Michael Faulise/Stephanie Peterson)

- Director Report:

- Committee Report:

Summary of June 4, 2019 Closed Session.

- **Adjournment at** _____
- First _____ Second _____ Yes _____ No _____ Abst _____