



## GOVERNANCE MINUTES

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Thursday, August 20th at 4:35pm

**In Attendance: Stephanie Smitley, Misty Schutrop, Connie Freitag, Kirsten Tyler**

- I. Board election – Voting will be all absentee this year due to COVID. Election will be Nov 17<sup>th</sup> with applications due to Oct 8<sup>th</sup>, packet would go out by Oct 16<sup>th</sup>, information about the timing and application process will go out September 8<sup>th</sup> to be in line with election procedures. 2 parents, 2 teachers and 1 community member are up for election.
- II. Director evaluation – Reviewing from where the committee left off earlier last school year, due to COVID. 2 surveys, 1 for admin and 1 for staff. Committee went through the questions for each. Misty will make some changes, titles/sub-categories, numbering the questions, wordsmithing or combining of some questions also.
- III. Discuss changes to Bylaws – Aspen may make changes to the bylaws this year because we are in a charter renewal year. Suggested changes are only to when voting for board members takes place and when terms begin and end. Now they begin Jan 1 and end Dec 31. Would like them to begin July 1 and end June 30, with voting in the spring to be more in line with the school year.
- IV. Update on charter renewal – Stephanie has given the rough draft of the evaluation of goals to Connie and is working on the proposed goals. They are due to Friends of Education September 1. FoE extended the annual report deadline to Dec 1.

**Adjourned at 5:28pm**