



SPECIAL BOARD MEETING MINUTES

Date: July 13, 2020 Time: 4:30pm Location: By Zoom:
 Meeting ID: 953 1782 7550
 Password: 9Tz6T8
<https://zoom.us/j/95317827550?pwd=U09DODJSdE5WTnFVTFdWa05HdnB5QT09>

School Board Norms of Engagement 2020 The Board of Aspen Academy will

Tenacity	• form cohesion, cooperate, respectfully engage, listen effectively, and remain future minded.
High Expectations	• keep students first, speak with one voice, operate as a governance board.
Integrity	• always remain respectful to staff, employees, parents, students and other stakeholders, hear all voices before key decisions, maintain oversight, and work together to carry out our responsibilities.
No Excuses	• always assume positive intent, be accountable for self-behaviors and their impact on board activities, be open to clarifying questions, constructive comments and relevant discussions, and read all materials before board meetings.
Kindness	• treat each other with respect at all times, respect time allotted for all presentations at board meetings, and respect each other's time.

• **CALL TO ORDER AT 4:35pm**

In attendance Misty Schutrop, Stephanie Smitley, Rob Allison, Connie Freitag, Andrew Price, Stephanie Peterson, April Schafer, Julie Silvers-Stewart
 Authorizer Comments _____
 Community Comments _____

Community members must pre-register to speak at the meeting. Items are limited to those on the night's agenda. The Board Chair has the discretion to hear a community member who has not pre-registered, but items remain limited to those on the agenda. To register please email Misty.Schutrop@aspenacademymn.org.

We will not be having our regular board meeting for the month of July on the 21st.

• Motion: **Approval of Agenda with amendments.**

First Allison Second Peterson Yes X(7) No _____ Abst _____

Roll Call: Rob Allison Yes X No _____
 Stephanie Peterson Yes X No _____
 Andrew Price Yes X No _____
 Julie Silvers-Stewart Yes X No _____
 Misty Schutrop Yes X No _____

April Schafer Yes X No _____
 Stephanie Smitley Yes X No _____

- Motion: **Approval of Minutes** (June 16th, Special Meeting June 29th and Working Session June 29th, 2020).

First Smitley Second Schafer Yes X(7) No _____ Abst _____

Roll Call: Rob Allison Yes X No _____
 Stephanie Peterson Yes X No _____
 Andrew Price Yes X No _____
 Julie Silvers-Stewart Yes X No _____
 Misty Schutrop Yes X NO _____

April Schafer Yes X No _____
 Stephanie Smitley Yes X No _____

No changes were made to the handbook since the first read. There may be an addition in August and there will need to be a 3rd read at that time.

- Motion: **Approve the Employee Handbook, 2nd read.**

First Smitley Second Allison Yes X(7) No _____ Abst _____

Roll Call: Rob Allison Yes X No _____
 Stephanie Peterson Yes X No _____
 Andrew Price Yes X No _____
 Julie Silvers-Stewart Yes X No _____
 Misty Schutrop Yes X NO _____

April Schafer Yes X No _____
 Stephanie Smitley Yes X No _____

Aspen's PPP loan was approved. Connie signed online that day, only needed 1 signature. Haven't used any yet, waiting for board approval. Mike and Dave will assist to make sure PPP guidelines are followed. If we need to pay back the loan after 12 months, it is 1% interest that will be paid in equal amounts based on the original amount. Beth Topoluk from FoE sent the list of all approved PPP loans. Aspen's loan amount is close to \$650,000, not as high as other schools that have received loans. Rob gave Connie some wording to use if there are any questions from the media that focuses on teacher and student support. Board members may not speak to the media, Connie is our spokesperson.

- Motion: **Approve the Director, Connie Freitag to accept the PPP loan.**

First Allison Second Peterson Yes X(7) No _____ Abst _____

Roll Call: Rob Allison Yes X No _____
 Stephanie Peterson Yes X No _____
 Andrew Price Yes X No _____
 Julie Silvers-Stewart Yes X No _____
 Misty Schutrop Yes X NO _____

April Schafer Yes X No _____
 Stephanie Smitley Yes X No _____

- **Adjournment at 4:57pm**

• First Smitley Second Peterson Yes X(7) No _____ Abst _____

Roll Call: Rob Allison Yes X No _____
 Stephanie Peterson Yes X No _____
 Andrew Price Yes X No _____
 Julie Silvers-Stewart Yes X No _____
 Misty Schutrop Yes X NO _____

April Schafer Yes X No _____
 Stephanie Smitley Yes X No _____