



BOARD MEETING MINUTES

Date: June 16, 2020 Time: 6:00pm

Location: By Zoom:
 Meeting ID: 953 1782 7550
 Password: 9Tz6T8
<https://zoom.us/j/95317827550?pwd=U09DODJSdE5WTnFVTFdW a05HdnB5QT09>

School Board Norms of Engagement 2020 The Board of Aspen Academy will

Tenacity	<ul style="list-style-type: none"> form cohesion, cooperate, respectfully engage, listen effectively, and remain future minded.
High Expectations	<ul style="list-style-type: none"> keep students first, speak with one voice, operate as a governance board.
Integrity	<ul style="list-style-type: none"> always remain respectful to staff, employees, parents, students and other stakeholders, hear all voices before key decisions, maintain oversight, and work together to carry out our responsibilities.
No Excuses	<ul style="list-style-type: none"> always assume positive intent, be accountable for self-behaviors and their impact on board activities, be open to clarifying questions, constructive comments and relevant discussions, and read all materials before board meetings.
Kindness	<ul style="list-style-type: none"> treat each other with respect at all times, respect time allotted for all presentations at board meetings, and respect each other's time.

• **CALL TO ORDER AT 6:04pm**

In attendance Misty Schutrop, Stephanie Smitley, Connie Freitag, Stephanie Peterson, April Schafer, Rob Allison, Andrew Petrenko, Andrew Price, Julie Silvers-Stewart, Michael Faulise

Authorizer Comments _____

Community Comments Becca Moser is President of SEAC. She spoke regarding the changes occurring in the special education department. She also spoke to the board in Feb 2018. At that time Aspen contracted for a sped director that was not on campus each day and several sped teachers left during the course of the year. She felt it was traumatic for the students and parents. Last year, Aspen moved to an on-site director and she felt the program was thriving. She asked the board to consider not approving the consent agenda that included not working with the current sped director. She feels

ped students are being left out of the greater Aspen community and not getting support from anyone in administration. She would like the board to consider waiting until further evaluation on the sped program can be done.

Community members must pre-register to speak at the meeting. Items are limited to those on the night's agenda. The Board Chair has the discretion to hear a community member who has not pre-registered, but items remain limited to those on the agenda.

- Motion: **Approval of Agenda with amendments.**

First Silvers-Stewart Second Petrenko Yes X(9) No ____ Abst ____

Roll Call: Rob Allison	Yes <u>X</u>	No ____	Michael Faulise	Yes <u>X</u>	No ____
Stephanie Peterson	Yes <u>X</u>	No ____	Andrew Petrenko	Yes <u>X</u>	No ____
Andrew Price	Yes <u>X</u>	No ____	April Schafer	Yes <u>X</u>	No ____
Julie Silvers-Stewart	Yes <u>X</u>	No ____	Stephanie Smitley	Yes <u>X</u>	No ____
Misty Schutrop	Yes <u>X</u>	NO ____			

- Motion: **Approval of Minutes** (May 19, 2020).

First Allison Second Peterson Yes X(9) No ____ Abst ____

Roll Call: Rob Allison	Yes <u>X</u>	No ____	Michael Faulise	Yes <u>X</u>	No ____
Stephanie Peterson	Yes <u>X</u>	No ____	Andrew Petrenko	Yes <u>X</u>	No ____
Andrew Price	Yes <u>X</u>	No ____	April Schafer	Yes <u>X</u>	No ____
Julie Silvers-Stewart	Yes <u>X</u>	No ____	Stephanie Smitley	Yes <u>X</u>	No ____
Misty Schutrop	Yes <u>X</u>	NO ____			

ASPEN ACCOLADES (Dr. Freitag): Mrs. Penny and Mr. Sandberg for work with students and families having a difficult time during distance learning. They provided extra support for those families.

Approve the following consent agenda items:

- **Hires - Resignations – Terminations – Non-Renewals**
 - Alyssa Diiolia, Para (effective 6-5-20)
 - Manisha Pradham, Para (effective 6-5-20)
 - Heather Briese, Special Ed teacher (effective 6-5-20)
 - Denise Bunkert, Art (effective 6-5-20)
 - Lezlie Prettyman-Olson, SpEd director (effective 6-5-20)
 - Theresa Ausland, Lunchroom (effective 6-5-20)
 - Melody Sandell, Teacher (effective 8-17-20)
 - Olivia Lietzau, Teacher (effective 8-17-20)
 - Mandi Berndt, EL Teacher (effective 8-17-20)
 - Tamara Weller, Art (effective 8-17-20)

- Theresa Westfall, Special Ed teacher (effective 8-17-20)

First Smitley Second Peterson Yes X(8) No Silvers-Stewart Abst _____

Roll Call: Rob Allison Yes X No _____ Michael Faulise Yes X No _____
 Stephanie Peterson Yes X No _____ Andrew Petrenko Yes X No _____
 Andrew Price Yes X No _____ April Schafer Yes X No _____
 Julie Silvers-Stewart Yes _____ No X _____ Stephanie Smitley Yes X No _____
 Misty Schutrop Yes X NO _____

Program Services Committee (Smitley/Silvers-Stewart)

- Director Report: The Read Well by Third Grade plan has the same goals as last year due to the pandemic. The 2 data points for this past fall and winter were added to the report. There was no spring data collected. A question was asked if the Compatible Classroom works with Core Knowledge and it does.
- Motion: **Approve the Read Well by Third Grade plan for 2020-2021.**

First Allison Second Smitley Yes X(9) No _____ Abst _____

Roll Call: Rob Allison Yes X No _____ Michael Faulise Yes X No _____
 Stephanie Peterson Yes X No _____ Andrew Petrenko Yes X No _____
 Andrew Price Yes X No _____ April Schafer Yes X No _____
 Julie Silvers-Stewart Yes X No _____ Stephanie Smitley Yes X No _____
 Misty Schutrop Yes X NO _____

- Committee Report: The committee did not meet.

Finance & Facility Committee (Allison/Faulise/Schutrop/Price)

- Director Report: Indigo is for the SpEd director, they currently work with many districts and provide trainings and to MDE, have given us info over the last few months with regards to the pandemic. SpEd is still a priority with training and resources whether it is with a contracted or in-house director. Continue to work next year to grow, work on para teams and with gen ed teachers. Indigo is a good fit for our school. New SpEd director will meet with SEAC which will continue. A board member had a question about moving to Indigo. SEAC began the year Connie started at Aspen. Indigo provides an increased level of expertise, providing para handbooks, etc. Kelly specializes in finance which will help with budgeting and provides trainings to MDE. They helped with the maintenance of effort report that was originally submitted under the current SpEd director. Connie

conferred with Indigo after learning the report needed adjustment and re-submitted it within 3 hours of getting it back from MDE. That report was accepted.

- Motion: **Approve the Indigo contract for 2020-2021.**

First Smitley Second Allison Yes X(8) No Silvers-Stewart Abst _____

Roll Call: Rob Allison Yes X No _____ Michael Faulise Yes X No _____
Stephanie Peterson Yes X No _____ Andrew Petrenko Yes X No _____
Andrew Price Yes X No _____ April Schafer Yes X No _____
Julie Silvers-Stewart Yes _____ No X Stephanie Smitley Yes X No _____
Misty Schutrop Yes X No _____

Strategic Staffing provides Aspen's nurse and social workers, same as last year.

- Motion: **Approve the Strategic Staffing for Gail and Kate contract for 2020-2021.**

First Allison Second Peterson Yes X(9) No _____ Abst _____

Roll Call: Rob Allison Yes X No _____ Michael Faulise Yes X No _____
Stephanie Peterson Yes X No _____ Andrew Petrenko Yes X No _____
Andrew Price Yes X No _____ April Schafer Yes X No _____
Julie Silvers-Stewart Yes X No _____ Stephanie Smitley Yes X No _____
Misty Schutrop Yes X NO _____

A Chance to Grow is the third party billing contractor.

- Motion: **Approve the A Chance to Grow contract for 2020-2021.**

First Smitley Second Peterson Yes X(9) No _____ Abst _____

Roll Call: Rob Allison Yes X No _____ Michael Faulise Yes X No _____
Stephanie Peterson Yes X No _____ Andrew Petrenko Yes X No _____
Andrew Price Yes X No _____ April Schafer Yes X No _____
Julie Silvers-Stewart Yes X No _____ Stephanie Smitley Yes X No _____
Misty Schutrop Yes X NO _____

Twin Cities Educational Consultants came recommended for school psychologist services. The current provider is transitioning into a new position.

- Motion: **Approve the Twin Cities Educational Consultants contract for 2020-2021.**

First Petrenko Second Schafer Yes X(9) No _____ Abst _____

Roll Call: Rob Allison Yes X No _____ Michael Faulise Yes X No _____
Stephanie Peterson Yes X No _____ Andrew Petrenko Yes X No _____

Andrew Price Yes X No _____
Julie Silvers-Stewart Yes X No _____
Misty Schutrop Yes X NO _____

April Schafer Yes X No _____
Stephanie Smitley Yes X No _____

- Committee Report: The committee met before tonight's board meeting. They reviewed FY20 budget, FY21 (budget based on conservative ADM), enrollment projections, updates on needs assessments due to the pandemic – what is needed if distance learning continues, what is needed if a hybrid model is used. The committee discussed possibly applying for a PPP loan due to the unknown costs for needs in the upcoming school year. Charter schools are able to apply.
Presentation of financials by David Kloskin – 92% of the fiscal year finished, 590 ADM, running closer to 595, revenues may increase by \$9,000 per ADM. Expenses are 84%, revenue is 80%, waiting for payments from the state. DSCR is 1.11 and DCOH is 35 and 73 (with receivables). Hold back is about \$600,000, more revenue coming in June. Fund balance is 21%. Aspen received \$50,000 from the CARES Act based on the number of free and reduced students. Have until September 2022 to spend it on approved items. Financial picture is better this year than last.
A board member asked about PPP loans. Dave is the treasurer for another charter school who applied and received a loan. Would be up to the board to apply. Lots of information about PPP, board may have another meeting to discuss.
No questions on the check register.

- Motion: **Approve the May check register.**

First Allison Second Peterson Yes X(9) No _____ Abst _____

Roll Call: Rob Allison Yes X No _____
Stephanie Peterson Yes X No _____
Andrew Price Yes X No _____
Julie Silvers-Stewart Yes X No _____
Misty Schutrop Yes X NO _____

Michael Faulise Yes X No _____
Andrew Petrenko Yes X No _____
April Schafer Yes X No _____
Stephanie Smitley Yes X No _____

Board Elections, Responsibilities & Governance Committee (Smitley/Schutrop)

- Committee Report: Each year the board renews the Friends of Aspen Academy board of directors which oversees Aspen's affiliated building corps which in turn acts as our landlord. The three members have stated they will continue to serve. Misty will double check to make sure that an Aspen employee may serve on that board.
- Motion: **Approve the Friends of Aspen Academy board consisting of Rachel Mong as chair, Jeff Reistad as Treasurer and Jeff Roark as Secretary effective July 1, 2020.**

First Peterson Second Smitley Yes X(9) No _____ Abst _____

Roll Call: Rob Allison Yes X No _____

Michael Faulise Yes X No _____

Stephanie Peterson Yes X No _____
Andrew Price Yes X No _____
Julie Silvers-Stewart Yes X No _____
Misty Schutrop Yes X NO _____

Andrew Petrenko Yes X No _____
April Schafer Yes X No _____
Stephanie Smitley Yes X No _____

Marketing and Community Engagement Committee (Price/Schafer)

- Committee Report: The committee did not meet.

Strategic Planning Committee (Price/Peterson/Allison/Petrenko)

- Committee Report: The committee did not meet.

Be on the lookout for emails about the July board meeting in case it needs to be moved or canceled.

- **Adjournment at 6:46pm**

- First Smitley Second Peterson Yes X(9) No _____ Abst _____

Roll Call: Rob Allison Yes X No _____
Stephanie Peterson Yes X No _____
Andrew Price Yes X No _____
Julie Silvers-Stewart Yes X No _____
Misty Schutrop Yes X NO _____

Michael Faulise Yes X No _____
Andrew Petrenko Yes X No _____
April Schafer Yes X No _____
Stephanie Smitley Yes X No _____