



## BOARD MEETING MINUTES

Date: January 19, 2021 Time: 6:00pm Location: Media Center  
 Zoom: Meeting ID: 953 1782 7550  
 Password: 9Tz6T8  
<https://zoom.us/j/95317827550?pwd=U09DODJSdE5WTnFVTFdW a05HdnB5QT09>

### School Board Norms of Engagement 2020 The Board of Aspen Academy will

<b>Tenacity</b>	• form cohesion, cooperate, respectfully engage, listen effectively, and remain future minded.
<b>High Expectations</b>	• keep students first, speak with one voice, operate as a governance board.
<b>Integrity</b>	• always remain respectful to staff, employees, parents, students and other stakeholders, hear all voices before key decisions, maintain oversight, and work together to carry out our responsibilities.
<b>No Excuses</b>	• always assume positive intent, be accountable for self-behaviors and their impact on board activities, be open to clarifying questions, constructive comments and relevant discussions, and read all materials before board meetings.
<b>Kindness</b>	• treat each other with respect at all times, respect time allotted for all presentations at board meetings, and respect each other's time.

• **CALL TO ORDER AT 6:02pm**

In attendance Kelsey Carlson, Misty Schutrop, Stephanie Smitley, Connie Freitag, Andrew Petrenko, April Schafer, Rob Allison, Andrew Price, Stephanie Peterson, Michael Faulise

Authorizer Comments Liz Wynne was in attendance via Zoom.

Community Comments \_\_\_\_\_

Community members must pre-register to speak at the meeting. Items are limited to those on the night's agenda. The Board Chair has the discretion to hear a community member who has not pre-registered, but items remain limited to those on the agenda.

• Motion: **Approval of Agenda**

First Allison Second Carlson Yes X(9) No \_\_\_\_\_ Abst \_\_\_\_\_

**Roll Call:** Rob Allison Yes X No \_\_\_\_  
Stephanie Peterson Yes X No \_\_\_\_  
Andrew Price Yes X No \_\_\_\_  
Kelsey Carlson Yes X No \_\_\_\_  
Misty Schutrop Yes X No \_\_\_\_

Michael Faulise Yes X No \_\_\_\_  
Andrew Petrenko Yes X No \_\_\_\_  
April Schafer Yes X No \_\_\_\_  
Stephanie Smitley Yes X No \_\_\_\_

- Motion: **Approval of Minutes** (December 8<sup>th</sup>, 2020) and Special Closed Minutes (Jan 14<sup>th</sup>, 2021).

First Schafer Second Peterson Yes X(9) No \_\_\_\_\_ Abst \_\_\_\_\_

**Roll Call:** Rob Allison Yes X No \_\_\_\_  
Stephanie Peterson Yes X No \_\_\_\_  
Andrew Price Yes X No \_\_\_\_  
Kelsey Carlson Yes X No \_\_\_\_  
Misty Schutrop Yes X No \_\_\_\_

Michael Faulise Yes X No \_\_\_\_  
Andrew Petrenko Yes X No \_\_\_\_  
April Schafer Yes X No \_\_\_\_  
Stephanie Smitley Yes X No \_\_\_\_

**ASPEN ACCOLADES** (Dr. Freitag): Thank you to Angela Dunn for getting testing ready and scheduling classes to have their testing done in the lab. Thank you to Julie Martini for a great job with the lottery that was done over Zoom. Thank you to the admin team for helping out while Connie was gone to care for her parents.

#### **Presentation by 4<sup>th</sup> Grade**

- Mrs. Sterna, Mrs. Tyler (8<sup>th</sup> year at Aspen in 4<sup>th</sup> grade), Ms. Bauer (first year at Aspen), Ms. Lietzau (first year at Aspen)
- Reading – books are above reading level and difficult to do with distance learning. Found a version of Treasure Island and King Arthur that made it more independent. Doing daily reading fluency at home, CBM scores have gone up as a result. Spelling using Collaborative Classroom, done daily with weekly tests. First year with CC and will have the full program next year.
- Math – New this year is that everyone has a workbook, been very helpful during hybrid and distance. Implemented independent practice and whole group “trys”. Worked on place value, multi digit multiplication, long division, decimals and soon cumulative test on fractions and decimals. Geometry is next big unit coming up. Been using Extra Math website at home in place of Rocket Math in school.
- Writing & Social Studies – Using Portland writing curriculum, finishing up draft of current project then working on literacy analysis. In CK Social Studies, finished Middle Ages projects and presentations, students gave them over Zoom or at school. Working on African Kingdoms now and China Dynasties are coming up.
- Science – Using Amplify hands-on kits while hybrid. Worked on energy conversion with online tools, interactive simulations and books available online. Excited to be going back to school to work on fossils and rocks!

Thank you 4<sup>th</sup> grade!

**Annual Meeting Business**

- Election of New Officers
- **Nominee/s** Michael Faulise, Misty Schutrop, Stephanie Smitley **for Board Chair.**

Votes Michael -3, Misty- 4, Stephanie -1

Motion: **Approve** Misty Schutrop **for Board Chair.**

First Smitley Second Carlson Yes X(9) No \_\_\_\_\_ Abst \_\_\_\_\_

- **Nominee/s** Michael Faulise, Rob Allison, Andrew Price **for Board Vice-Chair.**

Votes Michael – 6, Rob – 1, Andrew - 1

Motion: **Approve** Michael Faulise **for Board Vice-Chair.**

First Carlson Second Peterson Yes X(9) No \_\_\_\_\_ Abst \_\_\_\_\_

- **Nominee/s** Rob Allison **for Board Treasurer.**

Motion: **Approve** Rob Allison **for Board Treasurer.**

First Schafer Second Carlson Yes X(9) No \_\_\_\_\_ Abst \_\_\_\_\_

- **Nominee/s** Stephanie Smitley **for Board Secretary.**

Motion: **Approve** Stephanie Smitley **for Board Secretary.**

First Carlson Second Peterson Yes X(9) No \_\_\_\_\_ Abst \_\_\_\_\_

**Committee Assignments:** Program Services - Smitley & Carlson  
Marketing and Community Engagement - Price, Shafer, Faulise  
Board Elections, Responsibilities & Governance - Smitley & Schutrop  
Finance & Facility - Allison, Faulise, Schutrop  
Strategic Planning - Price, Allison, Peterson, Petrenko  
SEAC Liaison – Peterson & Carlson  
FOAA Liaison – Schutrop & Smitley

**Approve the following consent agenda items:**

- **Hires - Resignations – Terminations – Non-Renewals**
  - Sara Berge, EA (effective 1-4-21)
  - Jasmine Brusas, EA (effective 1-4-21)
  - Laura Hallen, EA (effective 1-22-21)
  - Paul Anderaos, EA (effective 1-25-21)

## Adopt School Board Norms of Engagement 2021

First Allison Second Smitley Yes X(9) No \_\_\_\_\_ Abst \_\_\_\_\_

<b>Roll Call:</b> Rob Allison	Yes <u>X</u>	No _____	Michael Faulise	Yes <u>X</u>	No _____
Stephanie Peterson	Yes <u>X</u>	No _____	Andrew Petrenko	Yes <u>X</u>	No _____
Andrew Price	Yes <u>X</u>	No _____	April Schafer	Yes <u>X</u>	No _____
Kelsey Carlson	Yes <u>X</u>	No _____	Stephanie Smitley	Yes <u>X</u>	No _____
Misty Schutrop	Yes <u>X</u>	No _____			

### Program Services Committee (Smitley/Carlson)

- Committee Report: Did not meet, but will be meeting soon.

### Finance & Facility Committee (Allison/Faulise/Schutrop/Price)

- Director Report: Heating RTUs are being fixed, new parts have been ordered. Mr. Jotter is still trying to communicate with Anderson about the foundation issues with no luck. PPP loan was forgiven! Thank you to David for all of his work on getting that taken care of!
- Committee Report: Did not meet.  
Presentation of Financials by David Kloskin - \$613,000 PPP loan was forgiven including interest. 50% of the way through the fiscal year. Revenue is 45%, expenditures 40%. DSCR is 1.56, DCOH is 51/103. YTD surplus is \$673,000. There was a question about a 2<sup>nd</sup> round of PPP – a business would have to have a loss in revenue of 25% or more so Aspen would most likely not qualify. Aspen was able to use all of the money during the first round because waited longer to submit the forgiveness application. Thank you, David for all you have done for Aspen! Good luck in your future endeavors! No questions on the check register.
- Motion: **Approve the December check register.**

First Allison Second Smitley Yes (9) No \_\_\_\_\_ Abst \_\_\_\_\_

<b>Roll Call:</b> Rob Allison	Yes <u>X</u>	No _____	Michael Faulise	Yes <u>X</u>	No _____
Stephanie Peterson	Yes <u>X</u>	No _____	Andrew Petrenko	Yes <u>X</u>	No _____
Andrew Price	Yes <u>X</u>	No _____	April Schafer	Yes <u>X</u>	No _____
Kelsey Carlson	Yes <u>X</u>	No _____	Stephanie Smitley	Yes <u>X</u>	No _____
Misty Schutrop	Yes <u>X</u>	No _____			

**Board Elections, Responsibilities & Governance Committee (Smitley/Schutrop)**

- Committee Report: The committee did not meet. Will meet sometime in February. The current board meeting for February is during conferences making it difficult for teachers to attend. The board would like to move the meeting to the following Tuesday.
- Motion: **Approve moving the February board meeting from February 16<sup>th</sup> to February 23<sup>rd</sup>.**

First Smitley Second Peterson Yes (9) No \_\_\_\_\_ Abst \_\_\_\_\_

**Roll Call:** Rob Allison Yes X No \_\_\_\_\_ Michael Faulise Yes X No \_\_\_\_\_  
Stephanie Peterson Yes X No \_\_\_\_\_ Andrew Petrenko Yes X No \_\_\_\_\_  
Andrew Price Yes X No \_\_\_\_\_ April Schafer Yes X No \_\_\_\_\_  
Kelsey Carlson Yes X No \_\_\_\_\_ Stephanie Smitley Yes X No \_\_\_\_\_  
Misty Schutrop Yes X No \_\_\_\_\_

**Marketing and Community Engagement Committee (Price/Schafer)**

- Committee Report: The committee will meet this quarter.

**Strategic Planning Committee (Price/Peterson/Allison/Petrenko)**

- Committee Report: The committee did not meet.

**Summary of Closed Meeting (1-14-21)** – Board discussion surrounding the preliminary considerations of allegations against an individual subject to its authority.

- Motion: **The Board authorizes the board chair, Misty Schutrop to take action based on the closed meeting on Thursday.**

First Carlson Second Peterson Yes X(8) No Petrenko Abst \_\_\_\_\_

**Roll Call:** Rob Allison Yes X No \_\_\_\_\_ Michael Faulise Yes X No \_\_\_\_\_  
Stephanie Peterson Yes X No \_\_\_\_\_ Andrew Petrenko Yes \_\_\_\_\_ No X \_\_\_\_\_  
Andrew Price Yes X No \_\_\_\_\_ April Schafer Yes X No \_\_\_\_\_  
Kelsey Carlson Yes X No \_\_\_\_\_ Stephanie Smitley Yes X No \_\_\_\_\_  
Misty Schutrop Yes X No \_\_\_\_\_

- **Adjournment at 6:46pm**

- First Schafer Second Peterson Yes X(9) No \_\_\_\_\_ Abst \_\_\_\_\_

**Roll Call:** Rob Allison Yes X No \_\_\_\_\_  
Stephanie Peterson Yes X No \_\_\_\_\_  
Andrew Price Yes X No \_\_\_\_\_  
Kelsey Carlson Yes X No \_\_\_\_\_  
Misty Schutrop Yes X No \_\_\_\_\_

Michael Faulise Yes X No \_\_\_\_\_  
Andrew Petrenko Yes X No \_\_\_\_\_  
April Schafer Yes X No \_\_\_\_\_  
Stephanie Smitley Yes X No \_\_\_\_\_