



## BOARD MEETING AGENDA

Date: May 18, 2021 Time: 6:00pm

Location: Media Center

Zoom: Meeting ID: 953 1782 7550

Password: 9Tz6T8

[https://zoom.us/j/95317827550?pwd=U09DODJSdE5WTnFVTFdW  
a05HdnB5QT09](https://zoom.us/j/95317827550?pwd=U09DODJSdE5WTnFVTFdWa05HdnB5QT09)

<b>School Board Norms of Engagement 2021</b>	
<b>The Board of Aspen Academy will</b>	

<b>Tenacity</b>	• form cohesion, cooperate, respectfully engage, listen effectively, and remain future minded.
<b>High Expectations</b>	• keep students first, speak with one voice, operate as a governance board.
<b>Integrity</b>	• always remain respectful to staff, employees, parents, students and other stakeholders, hear all voices before key decisions, maintain oversight, and work together to carry out our responsibilities.
<b>No Excuses</b>	• always assume positive intent, be accountable for self-behaviors and their impact on board activities, be open to clarifying questions, constructive comments and relevant discussions, and read all materials before board meetings.
<b>Kindness</b>	• treat each other with respect at all times, respect time allotted for all presentations at board meetings, and respect each other's time.

- **CALL TO ORDER AT** \_\_\_\_\_

In attendance \_\_\_\_\_

Authorizer Comments \_\_\_\_\_

Community Comments \_\_\_\_\_

Community members must pre-register to speak at the meeting. Items are limited to those on the night's agenda. The Board Chair has the discretion to hear a community member who has not pre-registered, but items remain limited to those on the agenda.

- Motion: **Approval of Agenda**

First \_\_\_\_\_ Second \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abst \_\_\_\_\_

**Roll Call:** Rob Allison Yes \_\_\_\_ No \_\_\_\_  
Stephanie Peterson Yes \_\_\_\_ No \_\_\_\_  
Andrew Price Yes \_\_\_\_ No \_\_\_\_  
Stephanie Smitley Yes \_\_\_\_ No \_\_\_\_

Michael Faulise Yes \_\_\_\_ No \_\_\_\_  
Andrew Petrenko Yes \_\_\_\_ No \_\_\_\_  
April Schafer Yes \_\_\_\_ No \_\_\_\_  
Misty Schutrop Yes \_\_\_\_ No \_\_\_\_

- Motion: **Approval of Minutes** (April 20, 2021) and **Special Meeting Minutes** (May 4, 2021).

First \_\_\_\_\_ Second \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abst \_\_\_\_\_

**Roll Call:** Rob Allison Yes \_\_\_\_ No \_\_\_\_  
Stephanie Peterson Yes \_\_\_\_ No \_\_\_\_  
Andrew Price Yes \_\_\_\_ No \_\_\_\_  
Stephanie Smitley Yes \_\_\_\_ No \_\_\_\_

Michael Faulise Yes \_\_\_\_ No \_\_\_\_  
Andrew Petrenko Yes \_\_\_\_ No \_\_\_\_  
April Schafer Yes \_\_\_\_ No \_\_\_\_  
Misty Schutrop Yes \_\_\_\_ No \_\_\_\_

**ASPEN ACCOLADES** (Mrs. Jiskra):

### **Presentation by Middle School**

#### **Approve the following consent agenda items:**

- **Hires - Resignations – Terminations – Non-Renewals**
  - Maria Atkinson, para (effective 6-3-21)
  - Dana Burns, EA (effective 6-3-21)
  - Rachel Ibes, EL (effective 6-4-21)
  - Jen Dyer, teacher (effective 6-4-21)
  - Nadine Penny, counselor (6-4-21)
  - Diana Reiter, para (effective 6-3-21)
  - Tia Westad, teacher (effective 6-4-21)
  - Elissa Christensen, teacher (effective 6-4-21)
  - Cheryl Nogan, para (effective 5-7-21)
  - Sarah Ross, teacher (effective 8-16-21)
  - Deb Olson, teacher (effective 8-16-21)
  - Lynn Hanson, sped teacher (effective 8-16-21)
  - Katlyn Pieper, sped teacher (effective 8-16-21)
  - Sarah Wested, teacher (effective 8-16-21)
  - Alyssa Anderson, para (effective 8-20-21)

First \_\_\_\_\_ Second \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abst \_\_\_\_\_

**Roll Call:** Rob Allison Yes \_\_\_\_\_ No \_\_\_\_\_ Michael Faulise Yes \_\_\_\_\_ No \_\_\_\_\_  
Stephanie Peterson Yes \_\_\_\_\_ No \_\_\_\_\_ Andrew Petrenko Yes \_\_\_\_\_ No \_\_\_\_\_  
Andrew Price Yes \_\_\_\_\_ No \_\_\_\_\_ April Schafer Yes \_\_\_\_\_ No \_\_\_\_\_  
Stephanie Smitley Yes \_\_\_\_\_ No \_\_\_\_\_ Misty Schutrop Yes \_\_\_\_\_ No \_\_\_\_\_

**Program Services Committee (Smitley)**

- Administration Report:

- Motion: **Rescind the approval of the Face Covering Policy 504.5 once the vaccination rate hits 70% or July 1, 2021, whichever comes earlier.**

First \_\_\_\_\_ Second \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abst \_\_\_\_\_

**Roll Call:** Rob Allison Yes \_\_\_\_\_ No \_\_\_\_\_ Michael Faulise Yes \_\_\_\_\_ No \_\_\_\_\_  
Stephanie Peterson Yes \_\_\_\_\_ No \_\_\_\_\_ Andrew Petrenko Yes \_\_\_\_\_ No \_\_\_\_\_  
Andrew Price Yes \_\_\_\_\_ No \_\_\_\_\_ April Schafer Yes \_\_\_\_\_ No \_\_\_\_\_  
Stephanie Smitley Yes \_\_\_\_\_ No \_\_\_\_\_ Misty Schutrop Yes \_\_\_\_\_ No \_\_\_\_\_

- Motion: **Approve the Student/Parent/Guardian Handbook, 1<sup>st</sup> read.**

First \_\_\_\_\_ Second \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abst \_\_\_\_\_

**Roll Call:** Rob Allison Yes \_\_\_\_\_ No \_\_\_\_\_ Michael Faulise Yes \_\_\_\_\_ No \_\_\_\_\_  
Stephanie Peterson Yes \_\_\_\_\_ No \_\_\_\_\_ Andrew Petrenko Yes \_\_\_\_\_ No \_\_\_\_\_  
Andrew Price Yes \_\_\_\_\_ No \_\_\_\_\_ April Schafer Yes \_\_\_\_\_ No \_\_\_\_\_  
Stephanie Smitley Yes \_\_\_\_\_ No \_\_\_\_\_ Misty Schutrop Yes \_\_\_\_\_ No \_\_\_\_\_

- Committee Report:

**Finance & Facility Committee (Allison/Faulise/Schutrop)**

- Administration Report: Discussion of 5<sup>th</sup> section of Kindergarten.

- Motion: **Approve closing of enrollment on March 15<sup>th</sup> each year.**

First \_\_\_\_\_ Second \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abst \_\_\_\_\_

**Roll Call:** Rob Allison Yes \_\_\_\_ No \_\_\_\_  
Stephanie Peterson Yes \_\_\_\_ No \_\_\_\_  
Andrew Price Yes \_\_\_\_ No \_\_\_\_  
Stephanie Smitley Yes \_\_\_\_ No \_\_\_\_

Michael Faulise Yes \_\_\_\_ No \_\_\_\_  
Andrew Petrenko Yes \_\_\_\_ No \_\_\_\_  
April Schafer Yes \_\_\_\_ No \_\_\_\_  
Misty Schutrop Yes \_\_\_\_ No \_\_\_\_

- Motion: **Approve the contract with Pedia Staff, Inc to help recruit special education staff for 2021-2022 school year.**

First \_\_\_\_\_ Second \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abst \_\_\_\_\_

**Roll Call:** Rob Allison Yes \_\_\_\_ No \_\_\_\_  
Stephanie Peterson Yes \_\_\_\_ No \_\_\_\_  
Andrew Price Yes \_\_\_\_ No \_\_\_\_  
Stephanie Smitley Yes \_\_\_\_ No \_\_\_\_

Michael Faulise Yes \_\_\_\_ No \_\_\_\_  
Andrew Petrenko Yes \_\_\_\_ No \_\_\_\_  
April Schafer Yes \_\_\_\_ No \_\_\_\_  
Misty Schutrop Yes \_\_\_\_ No \_\_\_\_

- Motion: **Approve the current contract amendment for Indigo Education for special education director services.**

First \_\_\_\_\_ Second \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abst \_\_\_\_\_

**Roll Call:** Rob Allison Yes \_\_\_\_ No \_\_\_\_  
Stephanie Peterson Yes \_\_\_\_ No \_\_\_\_  
Andrew Price Yes \_\_\_\_ No \_\_\_\_  
Stephanie Smitley Yes \_\_\_\_ No \_\_\_\_

Michael Faulise Yes \_\_\_\_ No \_\_\_\_  
Andrew Petrenko Yes \_\_\_\_ No \_\_\_\_  
April Schafer Yes \_\_\_\_ No \_\_\_\_  
Misty Schutrop Yes \_\_\_\_ No \_\_\_\_

- Motion: **Approve the contract with Indigo Education for special education director and special education coordinator with teacher coaching focus, 2021-2022 school year.**

First \_\_\_\_\_ Second \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abst \_\_\_\_\_

**Roll Call:** Rob Allison Yes \_\_\_\_ No \_\_\_\_  
Stephanie Peterson Yes \_\_\_\_ No \_\_\_\_  
Andrew Price Yes \_\_\_\_ No \_\_\_\_  
Stephanie Smitley Yes \_\_\_\_ No \_\_\_\_

Michael Faulise Yes \_\_\_\_ No \_\_\_\_  
Andrew Petrenko Yes \_\_\_\_ No \_\_\_\_  
April Schafer Yes \_\_\_\_ No \_\_\_\_  
Misty Schutrop Yes \_\_\_\_ No \_\_\_\_

- Motion: **Approve the current contract amendment with Strategic Staffing Solutions for school nurse.**

First \_\_\_\_\_ Second \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abst \_\_\_\_\_

**Roll Call:** Rob Allison Yes \_\_\_\_ No \_\_\_\_  
Stephanie Peterson Yes \_\_\_\_ No \_\_\_\_  
Andrew Price Yes \_\_\_\_ No \_\_\_\_

Michael Faulise Yes \_\_\_\_ No \_\_\_\_  
Andrew Petrenko Yes \_\_\_\_ No \_\_\_\_  
April Schafer Yes \_\_\_\_ No \_\_\_\_

Stephanie Smitley Yes \_\_\_\_ No \_\_\_\_ Misty Schutrop Yes \_\_\_\_ No \_\_\_\_

- Motion: **Approve the Strategic Behavioral Solutions contract for the behavioral interventionist, 2021-2022 school year.**

First \_\_\_\_\_ Second \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abst \_\_\_\_\_

**Roll Call:** Rob Allison Yes \_\_\_\_ No \_\_\_\_  
Stephanie Peterson Yes \_\_\_\_ No \_\_\_\_  
Andrew Price Yes \_\_\_\_ No \_\_\_\_  
Stephanie Smitley Yes \_\_\_\_ No \_\_\_\_

Michael Faulise Yes \_\_\_\_ No \_\_\_\_  
Andrew Petrenko Yes \_\_\_\_ No \_\_\_\_  
April Schafer Yes \_\_\_\_ No \_\_\_\_  
Misty Schutrop Yes \_\_\_\_ No \_\_\_\_

- Motion: **Approve the contract with Twin Cities Educational Consultants for school psych, 2021-2022 school year.**

First \_\_\_\_\_ Second \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abst \_\_\_\_\_

**Roll Call:** Rob Allison Yes \_\_\_\_ No \_\_\_\_  
Stephanie Peterson Yes \_\_\_\_ No \_\_\_\_  
Andrew Price Yes \_\_\_\_ No \_\_\_\_  
Stephanie Smitley Yes \_\_\_\_ No \_\_\_\_

Michael Faulise Yes \_\_\_\_ No \_\_\_\_  
Andrew Petrenko Yes \_\_\_\_ No \_\_\_\_  
April Schafer Yes \_\_\_\_ No \_\_\_\_  
Misty Schutrop Yes \_\_\_\_ No \_\_\_\_

- Motion: **Approve Nicole Harris’s agreement with tuition reimbursement from Bemidji State for ASD licensure.**

First \_\_\_\_\_ Second \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abst \_\_\_\_\_

**Roll Call:** Rob Allison Yes \_\_\_\_ No \_\_\_\_  
Stephanie Peterson Yes \_\_\_\_ No \_\_\_\_  
Andrew Price Yes \_\_\_\_ No \_\_\_\_  
Stephanie Smitley Yes \_\_\_\_ No \_\_\_\_

Michael Faulise Yes \_\_\_\_ No \_\_\_\_  
Andrew Petrenko Yes \_\_\_\_ No \_\_\_\_  
April Schafer Yes \_\_\_\_ No \_\_\_\_  
Misty Schutrop Yes \_\_\_\_ No \_\_\_\_

- Committee Report: Presentation of Financials.

- Motion: **Approve the April check register.**

First \_\_\_\_\_ Second \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abst \_\_\_\_\_

**Roll Call:** Rob Allison Yes \_\_\_\_ No \_\_\_\_  
Stephanie Peterson Yes \_\_\_\_ No \_\_\_\_  
Andrew Price Yes \_\_\_\_ No \_\_\_\_  
Stephanie Smitley Yes \_\_\_\_ No \_\_\_\_

Michael Faulise Yes \_\_\_\_ No \_\_\_\_  
Andrew Petrenko Yes \_\_\_\_ No \_\_\_\_  
April Schafer Yes \_\_\_\_ No \_\_\_\_  
Misty Schutrop Yes \_\_\_\_ No \_\_\_\_

- Motion: **Approve the FY22 budget.**

First \_\_\_\_\_ Second \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abst \_\_\_\_\_

**Roll Call:** Rob Allison Yes \_\_\_\_ No \_\_\_\_  
Stephanie Peterson Yes \_\_\_\_ No \_\_\_\_  
Andrew Price Yes \_\_\_\_ No \_\_\_\_  
Stephanie Smitley Yes \_\_\_\_ No \_\_\_\_

Michael Faulise Yes \_\_\_\_ No \_\_\_\_  
Andrew Petrenko Yes \_\_\_\_ No \_\_\_\_  
April Schafer Yes \_\_\_\_ No \_\_\_\_  
Misty Schutrop Yes \_\_\_\_ No \_\_\_\_

**Board Elections, Responsibilities & Governance Committee (Schutrop/Smitley)**

- Administration Report:
- Committee Report:
- Ad-hoc Search Committee Update:

**Marketing and Community Engagement Committee (Price/Schafer/Faulise)**

- Administration Report:
- Committee Report:

**Strategic Planning Committee (Price/Peterson/Allison/Petrenko)**

- Administration Report:
- Committee Report:

• **Adjournment at** \_\_\_\_\_

• First \_\_\_\_\_ Second \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Abst \_\_\_\_\_

**Roll Call:** Rob Allison Yes \_\_\_\_ No \_\_\_\_  
Stephanie Peterson Yes \_\_\_\_ No \_\_\_\_  
Andrew Price Yes \_\_\_\_ No \_\_\_\_  
Stephanie Smitley Yes \_\_\_\_ No \_\_\_\_

Michael Faulise Yes \_\_\_\_ No \_\_\_\_  
Andrew Petrenko Yes \_\_\_\_ No \_\_\_\_  
April Schafer Yes \_\_\_\_ No \_\_\_\_  
Misty Schutrop Yes \_\_\_\_ No \_\_\_\_