



SPECIAL BOARD MEETING MINUTES

Date: May 25, 2021 Time: 4:30pm Location: Media Center & By Zoom:
 Meeting ID: 953 1782 7550
 Password: 9Tz6T8

School Board Norms of Engagement 2021 The Board of Aspen Academy will

Tenacity	• form cohesion, cooperate, respectfully engage, listen effectively, and remain future minded.
High Expectations	• keep students first, speak with one voice, operate as a governance board.
Integrity	• always remain respectful to staff, employees, parents, students and other stakeholders, hear all voices before key decisions, maintain oversight, and work together to carry out our responsibilities.
No Excuses	• always assume positive intent, be accountable for self-behaviors and their impact on board activities, be open to clarifying questions, constructive comments and relevant discussions, and read all materials before board meetings.
Kindness	• treat each other with respect at all times, respect time allotted for all presentations at board meetings, and respect each other's time.

• **CALL TO ORDER AT 4:33pm**

In attendance Misty Schutrop, Stephanie Smitley, Rob Allison, April Schafer, Andrew Price, Melanie Jiskra, Diane Hummel

Authorizer Comments _____

Community Comments _____

Community members must pre-register to speak at the meeting. Items are limited to those on the night's agenda. The Board Chair has the discretion to hear a community member who has not pre-registered, but items remain limited to those on the agenda. To register please email Misty.Schutrop@aspenacademymn.org.

• Motion: **Approval of Agenda**

First Smitley Second Allison Yes X(5) No _____ Abst _____

Roll Call: Rob Allison Yes X No _____

Andrew Price Yes X No _____

Stephanie Smitley Yes X No _____

April Schafer Yes X No _____

Misty Schutrop Yes X No _____

Discussion: There were 10 candidates that made it through the initial selection process. Misty emailed all 10 asking for references, salary requirements, etc. 2 candidates did not respond. Salary ranges of the 8 who responded were between \$50,000 and \$95,000. The board discussed briefly the remaining candidates and decided to interview all 8. Diane asked to be on

the interview team for this first round over Zoom. Interviewers will be Rob, Michael, Andrew, Melanie and Diane. Hoping to have interviews done by June 4th. The team will figure out a couple blocks of time and Misty will schedule them. Next steps, Misty will get contact and reference information to Diane to pass onto Krause-Anderson for reference checks.

- Motion: **Approve candidates for first round interviews for Operations Manager position.**

First Smitley Second Allison Yes X(5) No _____ Abst _____

Roll Call: Rob Allison Yes X No _____

Andrew Price Yes X No _____

Stephanie Smitley Yes X No _____

April Schafer Yes X No _____

Misty Schutrop Yes X No _____

- **Adjournment at 5:15pm**

- First Shafer Second Smitley Yes X(5) No _____ Abst _____

Roll Call: Rob Allison Yes X No _____

Andrew Price Yes X No _____

Stephanie Smitley Yes X No _____

April Schafer Yes X No _____

Misty Schutrop Yes X No _____