



BOARD MEETING MINUTES

Date: October 12, 2021 Time: 6:00pm Location: Aspen Gym

*****Aspen requires masks to be worn in the building, no matter vaccination status.*****

School Board Norms of Engagement 2021	
The Board of Aspen Academy will	

Tenacity	• form cohesion, cooperate, respectfully engage, listen effectively, and remain future minded.
High Expectations	• keep students first, speak with one voice, operate as a governance board.
Integrity	• always remain respectful to staff, employees, parents, students and other stakeholders, hear all voices before key decisions, maintain oversight, and work together to carry out our responsibilities.
No Excuses	• always assume positive intent, be accountable for self-behaviors and their impact on board activities, be open to clarifying questions, constructive comments and relevant discussions, and read all materials before board meetings.
Kindness	• treat each other with respect at all times, respect time allotted for all presentations at board meetings, and respect each other's time.

- **CALL TO ORDER AT 6:01pm**

As a school, we are required to follow the law based on gender inclusion.

In attendance Melanie Jiskra, Andrew Price, Brandy Mosser, Stephanie Smitley, Misty Schutrop, Michael Faulise, April Schafer, Rob Allison, Andrew Petrenko, Eric Sandberg, James Jotter

Authorizer Comments _____

Community members must pre-register to speak at the meeting. Items are limited to those on the night's agenda. The Board Chair has the discretion to hear a community member who has not pre-registered, but items remain limited to those on the agenda.

- Motion: **Approval of Agenda**

First Allison Second Petrenko Yes X(8) No _____ Abst _____

- Motion: **Approval of Minutes** (September 21st and Closed Meeting October 6th, 2021).

First Schutrop Second Smitley Yes X(8) No _____ Abst _____

ASPEN ACCOLADES (Mrs. Jiskra): Nate Burdick for arranging the school photos with a new company this year. Thank you to Zach and Nate for giving up their classroom on picture day. Thank you to Robin for working on the budget so closely with admin.

Motion: Approve the following consent agenda items:

- **Hires - Resignations – Terminations – Non-Renewals**
 - Christian Cockrill, para (effective 9-21-21)

First Schutrop Second Allison Yes X(8) No _____ Abst _____

Program Services Committee (Smitley)

- Administration Report: Presentation by Mrs. Dunn on MCAs and fall data.
 - MCA Reading: 3rd-8th grade 64%, 2019 69%, 2 % points higher than Prior Lake. MCA Math: 3rd-8th grade 55%, 2019 75%, 2 % points lower than prior Lake. MCA Science – 5th grade 68%, 2019 75%, 4 % points higher than PL. 8th grade- 33%, 2019 44%, 6 % points lower than PL.
 - Reviewed FastBridge reading and math data K-8.
 - Looked at longitudinal data, comparing over years. Lots of supports in place to increase student achievement.
 - Reviewed goals for the coming year

Thank you, Angela!

- Motion: **Approve capping enrollment for Kindergarten at 96 students for the remaining 2021/2022 school year.**

First Mosser Second Smitley Yes X(8) No _____ Abst _____

- Committee Report: The committee did not meet.

Finance & Facility Committee (Allison/Faulise/Schutrop)

- Administration Report: Aspen received a Covid testing grant to test staff and students at school.

- Motion: **Approve the following number of sections for each grade for the 2022/2023 school year: Kinder- 4, 1st- 4, 2nd – 5, 3rd -5, 4th -4, 5th- 4, 6th- 3, 7th -3, 8th -2.**

First Schutrop Second Mosser Yes X(8) No _____ Abst _____

- Committee Report: The committee meet prior to the meeting. Discussed budget, ESSER funds, enrollment and needs assessment. Presentation of Financials by Robin Pikal – 25% of the way through the fiscal year, Revenue at 22%, Expenses at 21%, Days cash on hand – 111, Debt service credit ratio – 1.26. No questions on the check register.

- Motion: **Approve the September check register.**

First Allison Second Smitley Yes X(8) No _____ Abst _____

- Motion: **Approve the FY21 audit.**

First Mosser Second Smitley Yes X(8) No _____ Abst _____

Board Elections, Responsibilities & Governance Committee (Schutrop/Smitley)

- Committee Report: The committee met October 7. Spoke about election planning in November and May. Election date will be May 3, applications due March 28th, candidate packet out March 28th. Discussed changes to several policies to update wording to make consistent with bylaws. 201 – term dates line up with bylaws. Added or designee in 201, 202, 202.2, 203.6.

- Motion: **Approve revisions to Policy 201, 1st read.**

First Smitley Second Allison Yes X(8) No _____ Abst _____

- Motion: **Approve revisions to Policy 202, 1st read.**

First Mosser Second Smitley Yes X(8) No _____ Abst _____

- Motion: **Approve revisions to Policy 203.2, 1st read.**

First Smitley Second Mosser Yes X(8) No _____ Abst _____

- Motion: **Approve revisions to Policy 203.6, 1st read.**

First Mosser Second Smitley Yes X(8) No _____ Abst _____

Community Comments Tony Rukstele – community engagement (late)

Marketing and Community Engagement Committee (Price/Schafer/Faulise)

- Committee Report: Andrew will coordinate a time with Christi to meet soon.

Strategic Planning Committee (Price/Allison/Petrenko)

- Committee Report: Julie Goldsmith is available to work with Aspen.

Summary of Closed Board Meeting on 10/6 – The board discussed the evaluations of the administration team.

- **Adjournment at** 6:51pm
- First Mosser Second Smitley Yes X(8) No _____ Abst _____