



SPECIAL MEETING MINUTES w/ closed Session

Date: November 4, 2021 Time: 4:30pm Location: Aspen Academy Media Center:

School Board Norms of Engagement 2021 The Board of Aspen Academy will

Tenacity	• form cohesion, cooperate, respectfully engage, listen effectively, and remain future minded.
High Expectations	• keep students first, speak with one voice, operate as a governance board.
Integrity	• always remain respectful to staff, employees, parents, students and other stakeholders, hear all voices before key decisions, maintain oversight, and work together to carry out our responsibilities.
No Excuses	• always assume positive intent, be accountable for self-behaviors and their impact on board activities, be open to clarifying questions, constructive comments and relevant discussions, and read all materials before board meetings.
Kindness	• treat each other with respect at all times, respect time allotted for all presentations at board meetings, and respect each other's time.

- **CALL TO ORDER AT 4:38pm**

In attendance Rob Allison, Misty Schutrop, Andrew Price, Brandy Mosser, Andrew Petrenko, Stephanie Smitley, Michael Faulise

- **Approval of Agenda**

- First Schutrop Second Petrenko Yes X(7) No _____ Abst _____

- **Motion to appoint Rachel Mong to the Aspen Academy Board of Directors effective 11-16-2021.**

- First Smitley Second Price Yes X(6) No Petrenko Abst _____

Special Closed session for evaluations of Admin Team

Closed meeting for evaluations of school leaders. The Open Meeting Law, Minnesota Statute Minn. Stat. § 13D.05; 13D.05, subd. 3 states that a public body may close a meeting for the evaluation of employee performance. During the closed meeting, the Board will discuss the evaluation of School Principal, Melanie Jiskra, School Vice Principal James Jotter, School Dean of Students, Eric Sandberg and School Business Manager, Diane Hummel. Accordingly, pursuant to the law I have cited, I will hereby entertain a motion that this meeting be closed for the purpose of the evaluation of the school leaders.

- **Motion to close the meeting**
- First Allison Second Smitley Yes X(7) No _____ Abst _____
- **Motion to open the meeting**
- First Smitley Second Mosser Yes X(7) No _____ Abst _____
- **Approve adding Director to Melanie Jiskra's title.**
- First Schutrop Second Mosser Yes X(6) No Petrenko Abst _____
- **Approve \$6,000 increase to Diane Hummel, Eric Sandberg, James Jotter and Melanie Jiskra's salaries retroactive to the beginning of the school year.**
- First Schutrop Second Price Yes X(7) No _____ Abst _____
- **Adjournment at 5:32pm**
- First Schutrop Second Petrenko Yes X(7) No _____ Abst _____