



**Finance & Facility Committee Meeting Recap**  
Tuesday, January 18th @ 5PM

Location:  
Zoom Meeting ID: 985 4896 4334  
Passcode: 410080

**Committee Members:**  
Robert Allison – Board Treasurer, Committee chair  
Misty Schutrop, Michael Faulise and Andrew Price

In attendance: Robert Allison, Misty Schutrop, Stephanie Smitley, Michael Faulise, Stacey Crakes, Erica Schipani, Diane Hummel, Julie Martini, Robin Pikal (TAG), Andrew Price, James Jotter, Brandy Mosser, Eric Sandberg and Melanie Jiskra

**Meeting Recap**

1. FY21 Budget Update - TAG

Robin Pikal (TAG) provided a review of the December financials. Discussion included major areas of review including cash on hand, income, expenses and relevant ratios, all of which continue to be at solid levels. Budget estimates continue to be tracked on a conservative 643 ADM figure. We discussed revisiting the current approved budget in February to determine if the budget should be revised based on adjustments that have been made to the adopted budget. Based on that conversation we will revisit the topic at the February meeting. We are currently showing DCOH Combined of 95 days

2. Review of enrollment projections and Facility Updates

Enrollment appears to be holding around 660 with 4 additional students due to start and another 3 packages out. While this figure will continue to fluctuate, it continues to be above the 643 ADM numbers that were used for the 2022 budget. James Jotter provided facility updates regarding a Fire Inspection Report, Adams Pest Control and the sealing of the Gym floor that will be getting completed in June.

3. General Budget Discussion including climbing wall estimates, tech equipment for the recording of Board Meetings, and additional transportation needs.

Each of the above topics were covered in discussion. James Jotter gave an update on the climbing wall and indicated that due to price and installation costs, we will now be going with a MN company that would be more cost effective both now and for inspections in the future. Wade Phillips then gave an update on the costs and equipment that would be needed for virtual viewing of future board meetings. He presented 2 options but due to the expense, suggested option 2 that would utilize Zoom. This option will be discussed further during the next governance meeting. He also gave an update on smartboards and the potential cost for additional security cameras. Lastly Eric Sandberg discussed the need for an additional bus for the Shakopee area due to the current amount of students on the current bus. This bus can start transporting students January 31st.

5. FY21/FY22 Needs assessment

No needs were identified at this time.