



BOARD MEETING MINUTES

Date: November 16, 2021 Time: 6:00pm Location: Aspen Gym

*****Aspen requires masks to be worn in the building, no matter vaccination status.*****

School Board Norms of Engagement 2021

The Board of Aspen Academy will

Tenacity	• form cohesion, cooperate, respectfully engage, listen effectively, and remain future minded.
High Expectations	• keep students first, speak with one voice, operate as a governance board.
Integrity	• always remain respectful to staff, employees, parents, students and other stakeholders, hear all voices before key decisions, maintain oversight, and work together to carry out our responsibilities.
No Excuses	• always assume positive intent, be accountable for self-behaviors and their impact on board activities, be open to clarifying questions, constructive comments and relevant discussions, and read all materials before board meetings.
Kindness	• treat each other with respect at all times, respect time allotted for all presentations at board meetings, and respect each other's time.

- **CALL TO ORDER AT 6:00pm**

In attendance Melanie Jiskra, Andrew Petrenko, Stephanie Smitley, Andrew Price, Rachel Mong, Brandy Mosser, Michael Faulise, April Schafer, Rob Allison, Misty Schutrop

Authorizer Comments _____

Community Comments _____

Community members must pre-register to speak at the meeting. Items are limited to those on the night's agenda. The Board Chair has the discretion to hear a community member who has not pre-registered, but items remain limited to those on the agenda.

- Motion: **Approval of Agenda**

First Allison Second Smitley Yes X(9) No _____ Abst _____

- Motion: **Approval of Minutes** (October 12th, 2021) **and Special and Closed meeting** (Nov. 4th).

First Schutrop Second Price Yes X(9) No _____ Abst _____

ASPEN ACCOLADES (Mrs. Jiskra): Thank you to Eric and Ryan for the consistency and safety taken with carline each day. Thank you Nathan Burdick for taking on picture day. Thank you to Nurse Gail Setterstrom for getting Covid testing up and running at Aspen.

Presentation by 4th Grade

- Mrs. Tyler – Math: using Math in Focus, able to group students based on ability this year, have consumable student books, working on multiplication facts with Rocket Math. Social Studies: Middle Ages projects – students do a poster and give a speech.
- Mrs. Adams – using Collaborative Classroom for spelling, vocabulary, writing, making meaning, guided reading. Going well.
- Ms. Lietzau – Making Meaning: deep dives into books each week, re-reading the same book several times, working with partners. Science: Using Amplify, online simulations, working on electrical systems, vision and light.
- Ms. Bauer – Writing: using Collaborative Classroom, working on personal narrative unit and will add to the classroom libraries when finished.

Thank you 4th grade!

- Committee Report: The committee did not meet.
- Committee Report: The committee met prior to this meeting. Reviewed FY22, enrollment, Fy21 needs. Presentation of Financials by Robin Pikal – 33% through the fiscal year, 29% revenues, 29% expenses. Days cash on hand combined 103, debt service credit ratio 1.29. Looking at February to do a budget revision. Budget is looking good. Might be able to do some investments later in the year. Tax levies are not available to charter schools like traditional schools. No questions on the check register.
- Motion: **Approve Sterling Bank as designation for depositories for Aspen Academy.**

First Allison Second Smitley Yes X(9) No _____ Abst _____

- Motion: **Approve Mike Pocrnich or his designee at the The Anton Group as the delegation of Authority to make electronic funds transfer for Aspen Academy.**

First Schutrop Second Allison Yes X(9) No _____ Abst _____

- Motion: **Approve the contract with Topline for snow removal.**

First Smitley Second Petrenko Yes X(9) No _____ Abst _____

- Motion: **Approve the pay increase for Julie Martini.**

First Smitley Second Price Yes X(9) No _____ Abst _____

- Motion: **Approve the October check register.**

First Mosser Second Allison Yes X(9) No _____ Abst _____

- Administration Report: The World's Best Workforce committee met to review the summary and then met again to review the plan for this year. The public meeting was held this afternoon.

- Motion: **Approve the World's Best Workforce Summary.**

First Smitley Second Petrenko Yes X(9) No _____ Abst _____

- Motion: **Approve the World's Best Workforce Plan for 2021-2022.**

First Smitley Second Mong Yes X(9) No _____ Abst _____

- Committee Report: The committee did not meet. There will be a board meeting later this month to approve the annual report. Election update: Friday is vote counting, results will be out by Monday for 2 community members. No changes were made to the policies from the 1st read.

- Motion: **Approve revisions to Policy 201, 2nd read.**

First Allison Second Mong Yes X(9) No _____ Abst _____

- Motion: **Approve revisions to Policy 202, 2nd read.**

First Mosser Second Smitley Yes X(9) No _____ Abst _____

- Motion: **Approve revisions to Policy 203.2, 2nd read.**

First Smitley Second Mosser Yes X(9) No _____ Abst _____

- Motion: **Approve revisions to Policy 203.6, 2nd read.**

First Allison Second Price Yes X(9) No _____ Abst _____

- Motion: **Approve the resignation of Jeff Reistad from the Friends of Aspen Academy board, effective immediately.**

First Mosser Second Mong Yes X(9) No _____ Abst _____

- Motion: **Approve Darby Thomas to the Friends of Aspen Academy board as treasurer, effective immediately.**

First Smitley Second Mong Yes X(9) No _____ Abst _____

- Committee Report: The committee met October 22. Christi Heitzman updated the committee. Fundraiser was the largest amount of money made despite lower participation due to families boycotting. Most families stepped up and raised funds for the specialists.

- Committee Report: The committee met November 11th. Melanie and Andrew met with Julie Goldsmith who agreed that amending the current plan would be the way to go.

- Motion: **Approve retaining Julie Goldsmith from fresh view coaching to facilitate an update of the strategic plan.**

First Price Second Allison Yes X(9) No _____ Abst _____

Summary of Closed Board Meeting on 11/4 – The meeting was closed for the evaluations of the administration team.

- **Adjournment at 6:43pm**

- First Smitley Second Schafer Yes X(9) No _____ Abst _____