



BOARD MEETING MINUTES

Date: June 21st, 2022 Time: 6:00pm Location: Aspen Media Center

School Board Norms of Engagement 2022 The Board of Aspen Academy will	
Tenacity	<ul style="list-style-type: none"> form cohesion, cooperate, respectfully engage, listen effectively, and remain future minded.
High Expectations	<ul style="list-style-type: none"> keep students first, speak with one voice, operate as a governance board.
Integrity	<ul style="list-style-type: none"> always remain respectful to staff, employees, parents, students and other stakeholders, hear all voices before key decisions, maintain oversight, and work together to carry out our responsibilities.
No Excuses	<ul style="list-style-type: none"> always assume positive intent, be accountable for self-behaviors and their impact on board activities, be open to clarifying questions, constructive comments and relevant discussions, and read all materials before board meetings.
Kindness	<ul style="list-style-type: none"> treat each other with respect at all times, respect time allotted for all presentations at board meetings, and respect each other's time.

• **CALL TO ORDER AT 6:02pm**

In attendance Andrew Petrenko, Melanie Jiskra, Brandy Mosser, Misty Schutrop, Andrew Price, Rob Allison, Stacy Crakes, Rachel Mong, Stephanie Smitley, Michael Faulise

Authorizer Comments _____

Community Comments _____

Community members must pre-register to speak at the meeting. Items are limited to those on the night's agenda. The Board Chair has the discretion to hear a community member who has not pre-registered, but items remain limited to those on the agenda.

• Motion: **Approval of Agenda**

First Mosser Second Mong Yes X(8) No _____ Abst Schutrop

• Motion: **Approval of Minutes** (May 17th, 2022).

First Allison Second Smitley Yes X(8) No _____ Abst Schutrop

ASPEN ACCOLADES (Mrs. Jiskra): Thank you to Amy Jacobson and the field day committee, great to have parents back volunteering. Eagle Academy teachers (Veer, Kruse, Graham, Burndt, Tuma, Parson, Wolf, Brusas, Poulos, Cockrill, Humenski). Thank you to Eric for organizing all of it.

Approve the following consent agenda items:

- **Hires - Resignations – Terminations – Non-Renewals**

- Patrick Walters, teacher (effective 6-3-22)
- Rebecca Bauer, teacher (effective 6-3-22)
- Emily Hedberg, support (effective 6-3-22)
- Anne Keroff, sped teacher (effective 8-16-22)
- Alicia Wolf, teacher (effective 8-16-22)
- Christopher Olson, teacher (effective 8-16-22)
- Shelby Schneider, teacher (effective 8-16-22)

First Mong Second Mosser Yes X(8) No _____ Abst Schutrop

Program Services Committee (Smitley)

- Administration Report: Melanie and Steph went over the handbook, yellow highlighted areas are new. Read Well by Third Grade report is the results from the end of the school year. Goals will be in the World's Best Workforce in the fall.

- Motion: **Approve the Student/Parent/Guardian Handbook, 2nd read.**

First Smitley Second Petrenko Yes X(8) No _____ Abst Schutrop

- Motion: **Approve the Read Well by Third Grade report.**

First Mong Second Mosser Yes X(8) No _____ Abst Schutrop

- Committee Report: The committee did not meet.

Finance & Facility Committee (Allison/Faulise/Schutrop)

- Administration Report: Admin made the decision to use CliftonLarsonAllen as Aspen's new financial management company. They are efficient, will have the same team consistently, good references and will meet with Melanie weekly. June 30th ends the free lunch program. Lunch prices will increase next year to \$3.75 for traditional, \$.50 for milk,

\$4.50 for vegetarian and salads went up quite a bit to \$6.50 and \$6.99 depending on the salad. Increase in mental health support for next year, behavioral therapist, art therapist will continue grow as needs grown. Could also have social worker if needed.

- Motion: **Approve the contract with Twin Cities Education Consultants, LLC for school based mental health and behavioral health services in 2022-2023.**

First Mong Second Mosser Yes X(8) No _____ Abst Schutrop

- Motion: **Approve the amendment with Strategic Staffing Solutions, LLC for nurse services for 2021-2022.**

First Allison Second Smitley Yes X(8) No _____ Abst Schutrop

- Motion: **Approve the MSA agreement and SOW contract with CliftonLarsonAllen, LLP for Aspen's financial management beginning July 1, 2022.**

First Mosser Second Smitley Yes X(8) No _____ Abst Schutrop

- Motion: **Approve the MSA agreement and SOW contract with CliftonLarsonAllen, LLP for Friends of Aspen Academy financial management beginning July 1, 2022.**

First Allison Second Petrenko Yes X(8) No _____ Abst Schutrop

- Motion: **Approve Nate Winter or designee at CliftonLarsonAllen, LLP as delegation of Authority to make electronic funds transfer for Aspen Academy beginning July 1, 2022.**

First Mong Second Mosser Yes X(8) No _____ Abst Schutrop

- Motion: **Approve the contract with Trio Community Meals for vended meals for 2022-2023.**

First Petrenko Second Smitley Yes X(8) No _____ Abst Schutrop

- Committee Report: Presentation of Financials by Kyle Knudson – MDE has adjusted the ADM to 645, unsure if it'll reconcile for the June 30th payment or adjustment will come out in fall holdback. 92% of the year is complete, revenue at 89%, expenditures 92%. Sam will draw on grants next week, add about \$300,000 in federal funds. Committee met prior to the meeting – Reviewed student enrollment for next year, will continue to fluctuate over the summer, rock wall was installed, outdoor learning center is complete, gym floor will be redone next week. FY22 budget had a change of about \$75,000 for revised approval. No questions on the May check register. Thank you so much to Kyle for staying engaged with Aspen during this time of transition.

- Motion: **Approve the May check register.**

First Allison Second Mosser Yes X(8) No _____ Abst Schutrop

- Motion: **Approve the revised FY22 budget.**

First Smitley Second Mong Yes X(8) No _____ Abst Schutrop

Board Elections, Responsibilities & Governance Committee (Schutrop/Smitley)

- Committee Report: The committee did not meet. Michael and Misty met with Melanie to review her agreement. They will meet again to review goals which will then be approved by the board.

- Motion: **Approve Director Melanie Jiskra's agreement.**

First Price Second Mong Yes X(8) No _____ Abst Schutrop

- Motion: **Approve moving board meetings to the 3rd Monday of the month.**

First Mosser Second Allison Yes X(8) No _____ Abst Schutrop

Marketing and Community Engagement Committee (Price/Faulise)

- Committee Report: The committee did not meet.

Strategic Planning Committee (Price/Allison/Petrenko)

- Committee Report: The committee did not meet.

Thank you to Stacy for your work on the board these last few months!

- **Adjournment at 6:31pm**

- First Mong Second Smitley Yes X(8) No _____ Abst Schutrop