



BOARD MEETING MINUTES

Date: October 17th, 2022 Time: 6:00pm Location: Aspen Media Center

School Board Norms of Engagement 2022 The Board of Aspen Academy will	
Tenacity	<ul style="list-style-type: none"> form cohesion, cooperate, respectfully engage, listen effectively, and remain future minded.
High Expectations	<ul style="list-style-type: none"> keep students first, speak with one voice, operate as a governance board.
Integrity	<ul style="list-style-type: none"> always remain respectful to staff, employees, parents, students and other stakeholders, hear all voices before key decisions, maintain oversight, and work together to carry out our responsibilities.
No Excuses	<ul style="list-style-type: none"> always assume positive intent, be accountable for self-behaviors and their impact on board activities, be open to clarifying questions, constructive comments and relevant discussions, and read all materials before board meetings.
Kindness	<ul style="list-style-type: none"> treat each other with respect at all times, respect time allotted for all presentations at board meetings, and respect each other's time.

• **CALL TO ORDER AT 6:02pm**

In attendance Rob Allison, Michael Faulise, Brandy Mosser, Andrew Price, Rachel Mong, Stephanie Smitley, Melanie Jiskra

Authorizer Comments _____

Community Comments _____

Community members must pre-register to speak at the meeting. Items are limited to those motions on the night's agenda. The Board Chair has the discretion to hear a community member who has not pre-registered, but items remain limited to those on the agenda.

• Motion: **Approval of Agenda**

First Allison Second Mong Yes X(6) No _____ Abst _____

• Motion: **Approval of Minutes** (September 19th, 2022).

First Mong Second Smitley Yes X(6) No _____ Abst _____

- Motion: **Approve student board member Akshat Ashish for the 22-23 school year.**

First Mosser Second Price Yes X(6) No _____ Abst _____

- Motion: **Approve student board member alternates Rania Ahmed and Michael Martyn for the 22-23 school year.**

First Mosser Second Mong Yes X(6) No _____ Abst _____

Student Board Member Report – A few issues brought by the students were bullying in middle school, not following rules on the bus, students being disrespectful to teachers. Positives – uniform being enforced more, phone policy being enforced, more people kinder to each other, having a middle school handbook. Dare to Be Real is starting in middle school.

Audit Report by Andrew Grice from BerganKDV – Aspen had a clean audit, no material weaknesses or significant deficiencies in internal control to report, no findings in MN Legal Compliance audit. Mr. Grice will send the board comparisons of Aspen vs other schools with per pupil spending.

ASPEN ACCOLADES (Mrs. Jiskra): Thank you to the 5th grade teachers for an awesome BizTown trip. Lots of positive, great feedback from the BizTown people. Thank you to Dana for leading the fundraiser!

Approve the following consent agenda items:

- **Hires - Resignations – Terminations – Non-Renewals**

- Jill Caspers, para (effective 9-13-22)
- Nick Poulus, para (effective 9-29-22)
- Sarah Krueger, para (effective 9-23-22)
- Kennedy Trout, para (effective 10-10-22)
- Teresa Drees, para (effective 10-10-22)
- Jayne Kubler, para sub (effective 10-5-22)

First Mong Second Smitley Yes X(6) No _____ Abst _____

Program Services Committee (Smitley/Mosser)

- Administration Report: Fall Data Report by Erin Haley Strub
 - MCA Reading – Aspen 62%, state 51%
 - MCA Math – Aspen 59% (increase of 4% from previous year), state 45%
 - MCA Science – 5th grade – Aspen 67%, state 50%, 8th grade – Aspen 26%, state 29%
 - MDE acknowledges difficult challenges of the 20-21 school year. NWEA found reading achievement is no longer holding steady, but showing evidence of impacts, although these declines were not as dramatic as those in math. Math achievement was doubly impacted this year.
 - Fall Fastbridge – Reading: Looks very similar to last fall’s results for K-2 and 3-8. First grade is getting more resources, lower than last year’s 1st grade. Math: Also looks similar to last year. Looking to get support for 8th grade.
 - Needs – more Reading Corps, Math Corps 4-8, data meetings are including MS this year.

- Committee Report: The committee did not meet. No changes made to the policies for the 2nd reads.

- Motion: **Approve Policy 501 School Weapons, 2nd read.**
First Mong Second Mosser Yes X(6) No _____ Abst _____

- Motion: **Approve Policy 502 Search of Student Lockers, Desks, Personal Possessions and Students’ Person, 2nd read.**
First Mosser Second Mong Yes X(6) No _____ Abst _____

- Motion: **Approve Policy 503 Student Attendance, 2nd read**
First Smitley Second Mong Yes X(6) No _____ Abst _____

- Motion: **Approve Policy 535 Employee Use of Social Media, 2nd read.**
First Smitley Second Mosser Yes X(6) No _____ Abst _____

Finance & Facility Committee (Allison/Faulise/Price)

- Administration Report: Audit was completed and clean.

- Committee Report: Met prior to board meeting. Audit report was presented, enrollment update, budget revision for next month.
Presentation of Financials by Nate Winter – 25% through fiscal year, budget 660, actual is 647, will do budget revision next month. Revenues at 24%, expenses at 21%, still owed \$113,000 from state receivables. Supplies and equipment – 163% due to fence which will be coded under Safe Schools fund. Question on the check register about bank fees. Melanie will look into them.

- Motion: **Approve the September check register.**

First Allison Second Mosser Yes X(6) No _____ Abst _____

Board Elections, Responsibilities & Governance Committee (Smitley/Mong)

- Administration Report: Aspen's insurance company requested we add policies for insurance purposes, legal provided us with a recommendation to adopt policy 423 Employee-Student Relationships. Will go to committee before the 2nd read.

- Motion: **Approve World's Best Workforce summary for 2021-2022.**

First Mosser Second Smitley Yes X(6) No _____ Abst _____

- Motion: **Approve World's Best Workforce plan for 2022-2023.**

First Mong Second Mosser Yes X(6) No _____ Abst _____

- Motion: **Approve the FY22 Annual Report, 1st read.**

First Smitley Second Mosser Yes X(6) No _____ Abst _____

- Motion: **Approve Policy 423 Employee-Student Relationships, 1st read.**

First Mosser Second Mong Yes X(6) No _____ Abst _____

- Committee Report: The committee did not meet. There were no changes made to the 2nd reads.

- Motion: **Approve Policy 205 Open Meetings and Closed Meetings, 2nd read.**

First Mong Second Mosser Yes X(6) No _____ Abst _____

- Motion: **Approve Policy 208 Development, Adoption and Implementation of Policies, 2nd read.**

First Smitley Second Mong Yes X(6) No _____ Abst _____

- Motion: **Approve Julie Finnerty as parent board member effective immediately until June 30th, 2023.**

First Price Second Allison Yes X(6) No _____ Abst _____

- Motion: **Approve removing Erica Schipani as community board member effective immediately.**

First Price Second Allison Yes X(6) No _____ Abst _____

Marketing and Community Engagement Committee (Price/Faulise/Mong)

- Committee Report: Committee met on the 12th – fundraising is going well, Festival of Nations event in January, maybe a school carnival, PTO is meeting again.

Strategic Planning Committee (Faulise/Allison/Mosser)

- Committee Report: Admin is meeting with Julie Goldsmith Nov 4th, develop a parent advisory group, look at ways to get more people to meetings, look at a survey for topics at the next meeting.

- **Adjournment at 6:59pm**

First Smitley Second Mosser Yes X(6) No _____ Abst _____