



BOARD MEETING MINUTES

Date: November 21st, 2022 Time: 6:00pm Location: Aspen Media Center

School Board Norms of Engagement 2022 The Board of Aspen Academy will

Tenacity	<ul style="list-style-type: none"> form cohesion, cooperate, respectfully engage, listen effectively, and remain future minded.
High Expectations	<ul style="list-style-type: none"> keep students first, speak with one voice, operate as a governance board.
Integrity	<ul style="list-style-type: none"> always remain respectful to staff, employees, parents, students and other stakeholders, hear all voices before key decisions, maintain oversight, and work together to carry out our responsibilities.
No Excuses	<ul style="list-style-type: none"> always assume positive intent, be accountable for self-behaviors and their impact on board activities, be open to clarifying questions, constructive comments and relevant discussions, and read all materials before board meetings.
Kindness	<ul style="list-style-type: none"> treat each other with respect at all times, respect time allotted for all presentations at board meetings, and respect each other's time.

- CALL TO ORDER AT 6:01pm**

In attendance Rachel Mong, Brandy Mosser, Melanie Jiskra, Andrew Price, Rob Allison, Julie Finnerty, Stephanie Smitley

Authorizer Comments _____

Community Comments _____

Community members must pre-register to speak at the meeting. Items are limited to those motions on the night's agenda. The Board Chair has the discretion to hear a community member who has not pre-registered, but items remain limited to those on the agenda.

- Motion: **Approval of Agenda**

First Mong Second Allison Yes X(6) No _____ Abst _____

- Motion: **Approval of Minutes** (October 17th, 2022).

First Smitley Second Mosser Yes X(6) No _____ Abst _____

Student Body Board Representative Report – Akshat, Rania and Michael reported that NJHS has 4 new members. Helping with the MS dance end of January, Wed announcements, starting a health campaign for elementary. Penguin Corps has 5 computers in Russian, working with Mr. Sandberg and NJHS on a THINK assembly. Dare2Breal – skit and videos coming. November was Kindness campaign, lots of activities coming up for different grades.

ASPEN ACCOLADES (Mrs. Jiskra): Thank you to families, scholars and teachers for a high conference attendance rate. The new middle school format worked well. Thank you to Dana who put on her first fundraiser and had the highest amount raised to date, \$66,000! Kudos to the families too!

Approve the following consent agenda items:

- **Hires - Resignations – Terminations – Non-Renewals**
 - Laurel Click, teacher (effective 10-21-22)
 - Shannon Mahaney, teacher (effective 10-31-22)

First Mong Second Smitley Yes X(6) No _____ Abst _____

Program Services Committee (Smitley/Mosser)

- Committee Report: The committee met November 1st with the Governance committee to review policies. Some will need 2nd reads with more in-depth changes, some will only need 1 read with minor changes.
- Motion: **Approve Policy 524 Technology, 1st read.**

First Mosser Second Allison Yes X(6) No _____ Abst _____

- Motion: **Approve Policy 533 Wellness, 1st read.**

First Mong Second Smitley Yes X(6) No _____ Abst _____

Finance & Facility Committee (Allison/Faulise/Price)

- Administration Report: Mr. Jotter presented the results of the risk assessment done by Rick Busch with Eagle Ridge Tactical Consulting. Aspen is doing a lot of great things with regards to security that he is going to suggest to other schools. There are a few security issues that admin will get quotes for and implement.

- Motion: **Approve the contract with Twin Cities Education Consultants, LLC for art therapy services for 2022-2023.**

First Mosser Second Mong Yes X(6) No _____ Abst _____

- Committee Report: The committee met prior to the meeting. Reviewed updated budget revision, enrollment, reviewed policies 706 and 707. Presentation of Financials by Nate Winter – 33% of the way through the fiscal year, current budget on 660, enrollment 643. Working budget is based on 640. Revenue at 33%, expenses 30%. This month have field trip, audit expenses, authorizer fees, legal services. Working column – revenue is up due to state sped revenue increase and money for covid testing grant. No questions on the check register.

- Motion: **Approve the FY23 budget revision.**

First Allison Second Smitley Yes X(6) No _____ Abst _____

- Motion: **Approve the FY22 audit.**

First Smitley Second Allison Yes X(6) No _____ Abst _____

- Motion: **Approve the October check register.**

First Mong Second Mosser Yes X(6) No _____ Abst _____

Board Elections, Responsibilities & Governance Committee (Smitley/Mong)

- Administration Report: Annual report edits were completed.

- Motion: **Approve the FY22 Annual Report, 2nd read.**

First Mosser Second Mong Yes X(6) No _____ Abst _____

- Committee Report: See Program Services.

- Motion: **Approve Policy 423 Employee-Student Relationships, 2nd read.**

First Mong Second Mosser Yes X(6) No _____ Abst _____

- Motion: **Approve Policy 209 Code of Ethics, 1st read.**

First Smitley Second Mosser Yes X(6) No _____ Abst _____

- Motion: **Approve Policy 211 Criminal or Civil Action against School Board Member, Employee or Student.**

First Mong Second Mosser Yes X(6) No _____ Abst _____

- Motion: **Approve Policy 213 School Board Committees.**

First Smitley Second Mong Yes X(6) No _____ Abst _____

- Motion: **Approve Chris DiCapo as parent board member effective immediately until June 30th, 2023, pending background check.**

First Mosser Second Mong Yes X(6) No _____ Abst _____

Marketing and Community Engagement Committee (Price/Faulise/Mong)

- Committee Report: The committee did not meet.

Strategic Planning Committee (Price/Faulise/Allison/Mosser)

- Administration Report: Strategic plan update – the admin team met and began to fill in specific objective goals, activities and milestones for objectives 1.1, 1.2, 2.1 and 4.1.
- Committee Report: The committee did not meet.

- **Adjournment at 7:09pm**

- First Smitley Second Mosser Yes X(6) No _____ Abst _____