



## BOARD MEETING MINUTES

Date: January 23, 2023 Time: 6:00pm Location: Aspen Media Center

### School Board Norms of Engagement 2022 The Board of Aspen Academy will

<b>Tenacity</b>	• form cohesion, cooperate, respectfully engage, listen effectively, and remain future minded.
<b>High Expectations</b>	• keep students first, speak with one voice, operate as a governance board.
<b>Integrity</b>	• always remain respectful to staff, employees, parents, students and other stakeholders, hear all voices before key decisions, maintain oversight, and work together to carry out our responsibilities.
<b>No Excuses</b>	• always assume positive intent, be accountable for self-behaviors and their impact on board activities, be open to clarifying questions, constructive comments and relevant discussions, and read all materials before board meetings.
<b>Kindness</b>	• treat each other with respect at all times, respect time allotted for all presentations at board meetings, and respect each other's time.

- CALL TO ORDER AT 6:03pm**

In attendance Rachel Mong, Melanie Jiskra, Brandy Mosser, Andrew Price, Rob Allison, Christ DiCapo, Juile Finnerty, Stephanie Smitley

Authorizer Comments \_\_\_\_\_

Community Comments \_\_\_\_\_

Community members must pre-register to speak at the meeting. Items are limited to those motions on the night's agenda. The Board Chair has the discretion to hear a community member who has not pre-registered, but items remain limited to those on the agenda.

- Motion: **Approval of Agenda as recommended.**

First Mong Second Allison Yes X(7) No \_\_\_\_\_ Abst \_\_\_\_\_

- Motion: **Approval of Minutes** (December 12<sup>th</sup>, 2022).

First Mosser Second Smitley Yes X(7) No \_\_\_\_\_ Abst \_\_\_\_\_

**Student Body Board Representative Report** – by Akshat: K- made gingerbread houses, 8<sup>th</sup> graders helped in K during field trip, Valentine’s and 100<sup>th</sup> day coming up, I Love to Read month. Penguin Corps using a 3D printer, presented at the MSBA conference. 4<sup>th</sup> grade buddies read and did art activity. Pizza Thursdays are a big hit. NJHS – dance on Friday, skit for elementary students. 7<sup>th</sup> grade went to MN History Center. Change in schedule for middle school, no recess due to snow days. 8<sup>th</sup> grade helping with K and 1<sup>st</sup> grade readers. PL registration for 8<sup>th</sup> grade. Dare2Breal play during the THINK assembly.

**ASPEN ACCOLADES** (Mrs. Jiskra): Aspen is celebrating Paraprofessional Week – Thank you to ALL of the Paraprofessionals! Sara Berge, Sara Berkness, Kayla Bramhall, Jazmine Brusas, Mia Caldwell, Christian Cockrill, Teresa Drees, Stacey Foust, Noah Jiskra, Angie Juergens, Jayne Kubler, Emily Larson, Maria Paulson, Manisha Pradham, Kathie Smith, Tim Spika, Jennie Teichman, Kennedy Trout and Morgan Walters.

**Approve the following consent agenda items:**

- **Hires - Resignations – Terminations – Non-Renewals**
  - Abbigael Linkert, para (effective 1-9-23)
  - Natalie Miranda, lunchroom (effective 15-23)
  - Nasra Mohamoud, lunchroom (effective 1-17-23)

**School Board Norms of Engagement 2023**

First Allison Second Mong Yes X(7) No \_\_\_\_\_ Abst \_\_\_\_\_

**Program Services Committee** (Smitley/Mosser)

- Administration Report: Results of staff climate survey – very positive survey, continuing to review with staff, will report back with action plans.
- Motion: **Approve changing the March 15<sup>th</sup> 2 hour early release to March 16<sup>th</sup> to follow the change made by district 719.**

First Smitley Second Mong Yes X(7) No \_\_\_\_\_ Abst \_\_\_\_\_

- Committee Report: The committee met last week. Reviewed 2 calendar options, recommending the option starting after Labor Day. Minimal changes made in wording to each policy.

- Motion: **Approve the 2023-2024 school calendar.**  
First Mosser Second Smitley Yes X(7) No \_\_\_\_\_ Abst \_\_\_\_\_
- Motion: **Approve Policy 505 Distribution of Nonschool-sponsored Materials on School Premises by Students and Employees.**  
First Mong Second Mosser Yes X(7) No \_\_\_\_\_ Abst \_\_\_\_\_
- Motion: **Approve Policy 514 Bullying Prohibition.**  
First Mong Second Smitley Yes X(7) No \_\_\_\_\_ Abst \_\_\_\_\_
- Motion: **Approve Policy 616 Charter School System Accountability.**  
First Smitley Second Finnerty Yes X(7) No \_\_\_\_\_ Abst \_\_\_\_\_

**Finance & Facility Committee** (Allison/Faulise/Price)

- Motion: **Approve the amendment to the Agate Social Works contract for 2022-2023.**  
First Smitley Second Mosser Yes X(7) No \_\_\_\_\_ Abst \_\_\_\_\_
- Motion: **Approve \$600 donation to be used at the school's discretion.**  
First DiCapo Second Smitley Yes X(7) No \_\_\_\_\_ Abst \_\_\_\_\_
- Committee Report: The committee met prior to the meeting. Discussed enrollment, HR will move to Krause-Anderson, budget projections. Next month will look at new payscale for teachers.
- Motion: **Approve the December check register.**  
First Allison Second Mong Yes X(7) No \_\_\_\_\_ Abst \_\_\_\_\_
- Motion: **Approve Policy 706 Acceptance of Gifts, 2<sup>nd</sup> read.**  
First Mong Second Allison Yes X(7) No \_\_\_\_\_ Abst \_\_\_\_\_

- Motion: **Approve Policy 707 Transportation of School Students, 2<sup>nd</sup> read.**  
 First Smitley Second Mong Yes X(7) No \_\_\_\_\_ Abst \_\_\_\_\_

**Board Elections, Responsibilities & Governance Committee (Smitley/Mong)**

- **Motion:** Approve the following: The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with State Access Control Security Standard 1.0 which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize Melanie Jiskra to act as the Identified Official with Authority (IOwA) for Aspen Academy 4184-07.
- First Mong Second Smitley Yes X(7) No \_\_\_\_\_ Abst \_\_\_\_\_
- Committee Report: The committee will meet next week.

**Marketing and Community Engagement Committee (Price/Faulise/Mong)**

- Committee Report: Will Find a time to meet with Dana.

**Strategic Planning Committee (Price/Faulise/Allison/Mosser)**

- Committee Report: Update objectives.

New board members will think about which committees they would like to be on. Friday is a Director's meeting with Friends of Education schools.

- **Adjournment at 6:31pm**  
 First Smitley Second Finnerty Yes X(7) No \_\_\_\_\_ Abst \_\_\_\_\_