



## BOARD MEETING MINUTES

Date: April 17<sup>th</sup>, 2023 Time: 6:00pm Location: Aspen Media Center

### School Board Norms of Engagement 2023 The Board of Aspen Academy will

<b>Tenacity</b>	• form cohesion, cooperate, respectfully engage, listen effectively, and remain future minded.
<b>High Expectations</b>	• keep students first, speak with one voice, operate as a governance board.
<b>Integrity</b>	• always remain respectful to staff, employees, parents, students and other stakeholders, hear all voices before key decisions, maintain oversight, and work together to carry out our responsibilities.
<b>No Excuses</b>	• always assume positive intent, be accountable for self-behaviors and their impact on board activities, be open to clarifying questions, constructive comments and relevant discussions, and read all materials before board meetings.
<b>Kindness</b>	• treat each other with respect at all times, respect time allotted for all presentations at board meetings, and respect each other's time.

• **CALL TO ORDER AT 6:02pm**

In attendance Rachel Mong, Melanie Jiskra, Brandy Mosser, Andrew Price, Chris DiCapo, Rob Allison, Michael Faulise, Stephanie Smitley, Julie Finnerty

Authorizer Comments \_\_\_\_\_

Community Comments \_\_\_\_\_

Community members must pre-register to speak at the meeting. Items are limited to those motions on the night's agenda. The Board Chair has the discretion to hear a community member who has not pre-registered, but items remain limited to those on the agenda.

• Motion: **Approval of Agenda**

First Allison Second Mong Yes X(7) No \_\_\_\_\_ Abst \_\_\_\_\_

• Motion: **Approval of Minutes** (March 20, 2023).

First Mosser Second DiCapo Yes X(7) No \_\_\_\_\_ Abst \_\_\_\_\_

**Student Body Board Representative Report** – by Akshat: K round-up on Friday, Mrs. Mong is taking the 4<sup>th</sup> & 5<sup>th</sup> graders to Math Masters competition. 5<sup>th</sup> grade is having a bridging ceremony, Mrs. Carlson won contest to have a Wild’s player read to the class via Zoom. 5<sup>th</sup> grade has MCAs this week. 4<sup>th</sup> grade going on a field trip to the state capital. Accolades to the 5<sup>th</sup> grade team for being awesome! April 27 is NJHS induction ceremony. Middle School – students selected to play in honor band. Mr. Gross is having a choir concert in May. Dare2BReal made the No Excuses board for April. Penguin Corps is presenting at Open Source conference again. 2 students won the Optimist Youth contest. Culver’s Night coming in May.

**ASPEN ACCOLADES** (Mrs. Jiskra): Thank you to Stu Keroff, Dr. Erin and Rachel Gulachek for MCA prep and scheduling. Thank you to Julie Martini and Lydia Cedarberg for picking up Diane’s duties.

**Approve the following consent agenda items:**

- **Hires - Resignations – Terminations – Non-Renewals**

- Diane Hummel, Business Manager (effective 4-5-23)
- Jed Martini, Tech support (effective 4-17-23)
- Rachel Mong, Friends of Aspen Academy board (effective 3-22-23)
- Shania Lindsey, para (effective 4-12-23)

First Smitley Second Mosser Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_

**Program Services Committee** (Smitley/Mosser/DiCapo/Finnerty)

- Administration Report: Next year, middle school will be able to use up to 5 e-learning days due to weather.
- Motion: **Approve e-learning days for Middle School for the 2023-2024 school year.**

First Smitley Second Mong Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_

- Committee Report: The committee did not meet.

**Finance & Facility Committee** (Allison/Faulise/Price)

- Motion: **Approve the contract with Moving Matters for the 2023-2024 school year.**

First Mong Second Mosser Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_

- Motion: **Approve the draft FY24 budget.**  
First Smitley Second Allison Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_
- Motion: **Approve the payroll salary schedule.**  
First Allison Second Price Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_
- Motion: **Approve \$3,000 donation to be used at the school's discretion.**  
First Mong Second Smitley Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_
- Committee Report: The committee did not meet. Presentation of Financials by Nate Winter – 75% through fiscal year, enrolment at 648, Revenue at 77% (2 IDEA payments and holdback), Expenses 76% (Eagle Bluff field trip). Sped trending high. Days cash on hand close to 40/50 with lease aid at year end. Facility – sump pumps needed to be replaced, using building maintenance fund.
- Motion: **Approve the March check register.**  
First Allison Second Mong Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_
- Motion: **Approve Aspen's 990.**  
First Smitley Second DiCapo Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_

#### **Board Elections, Responsibilities & Governance Committee (Smitley/Mong/Finnerty)**

- Committee Report: Committee met last week. Reviewed 3 policies, 428 and 520 are new to Aspen. Committee used the MSBA model policies. 417 was updated through MSBA also.
- Motion: **Approve Policy 417 Chemical Use and Abuse, 1<sup>st</sup> Read.**  
First Mosser Second Smitley Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_
- Motion: **Approve Policy 428 Nepotism – Charter Schools, 1<sup>st</sup> Read.**  
First Mong Second Smitley Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_

- Motion: **Approve Policy 520 Student Surveys, 1<sup>st</sup> Read.**

First Mong Second Smitley Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_

- Motion: **Approve Barry Gross as the Treasurer of Friends of Aspen Academy, effective immediately.**

First Price Second Mong Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_

- Motion: **Approve Darby Thomas as President of Friends of Aspen Academy.**

First Mong Second Smitley Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_

#### **Marketing and Community Engagement Committee** (Price/Faulise/Mong/DiCapo)

- Committee Report: Andrew met with Lydia, committee will focus on community engagement. Will meet next month.

#### **Strategic Planning Committee** (Price/Faulise/Allison/Mosser)

- Administration Report: Strategic plan update for Objectives 3 and 5. Admin team is steadily moving along with objectives.
- Committee Report: Committee will meet next month.

- **Adjournment at 6:27pm**

- First Mosser Second Smitley Yes X(8) No \_\_\_\_\_ Abst \_\_\_\_\_