



BOARD MEETING MINUTES

Date: May 15th, 2023 Time: 6:00pm Location: Aspen Media Center

School Board Norms of Engagement 2023 The Board of Aspen Academy will

Tenacity	<ul style="list-style-type: none"> form cohesion, cooperate, respectfully engage, listen effectively, and remain future minded.
High Expectations	<ul style="list-style-type: none"> keep students first, speak with one voice, operate as a governance board.
Integrity	<ul style="list-style-type: none"> always remain respectful to staff, employees, parents, students and other stakeholders, hear all voices before key decisions, maintain oversight, and work together to carry out our responsibilities.
No Excuses	<ul style="list-style-type: none"> always assume positive intent, be accountable for self-behaviors and their impact on board activities, be open to clarifying questions, constructive comments and relevant discussions, and read all materials before board meetings.
Kindness	<ul style="list-style-type: none"> treat each other with respect at all times, respect time allotted for all presentations at board meetings, and respect each other's time.

- CALL TO ORDER AT 6:04pm**

In attendance Melanie Jiskra, Brandy Mosser, Rachel Mong, Andrew Price, Rob Allison, Michael Faulise, Stephanie Smitley

Authorizer Comments _____

Community Comments _____

Community members must pre-register to speak at the meeting. Items are limited to those motions on the night's agenda. The Board Chair has the discretion to hear a community member who has not pre-registered, but items remain limited to those on the agenda.

- Motion: **Approval of Agenda**

First Mong Second Smitley Yes X(6) No _____ Abst _____

- Motion: **Approval of Minutes** (April 17th, 2023).

First Mosser Second Mong Yes X(6) No _____ Abst _____

ASPEN ACCOLADES (Mrs. Jiskra): Thank you to Mrs. Mong, Mrs. Olson, Mr. Jiskra, Mr. Sickmann, Mr. Keroff for taking students out for extension activities. It takes a lot of extra time, effort and energy to do these things.

Approve the following consent agenda items:

- **Hires - Resignations – Terminations – Non-Renewals**
 - Kortney Krampotich, Front office/sped due process support (effective 5-1-23)
 - Christopher Harer, para (effective 4-24-23)
 - Elizabeth Gale, art teacher (effective 8-21-23)
 - Shel Hiscock, para (effective 8-21-23)
 - Canyon Thunstrom, para (effective 8-21-23)
 - Erin Bjorge, para (effective 8-21-23)

First Smitley Second Mosser Yes X(6) No _____ Abst _____

Program Services Committee (Smitley/Mosser/DiCapo/Finnerty)

- Administration Report: Special education report from Kelly Deitrich was sent to the board. She was unable to make it to the meeting.
- Motion: **Approve the Student/Parent/Guardian Handbook, 1st read.**

First Allison Second Mong Yes X(6) No _____ Abst _____

- Committee Report: The committee met last week. Reviewed 4 policies. Used the MSBA model policies. One was further reviewed and will come to the board next month.
- Motion: **Approve Policy 102 Equal Education Opportunity.**

First Mong Second Mosser Yes X(6) No _____ Abst _____

- Motion: **Approve Policy 516 Student Medication.**

First Mosser Second Mong Yes X(6) No _____ Abst _____

- Motion: **Approve Policy 612.1 Development of Parent and Family Engagement Policies for Title 1 Programs, 1st Read.**

First Smitley Second Allison Yes X(6) No _____ Abst _____

Finance & Facility Committee (Allison/Faulise/Price)

- Administration Report: Went out to bid on a new food vendor, done every 3 years. Chose CKC Good Food to do breakfast and lunch. Organizational chart with new hires is shared in the drive.
- Motion: **Approve the contracts with Strategic Staffing Solutions for special education and general education nursing services for the 2023-2024 school year.**
First Mosser Second Smitley Yes X(6) No _____ Abst _____
- Motion: **Approve the contract with Uptick Education for Director of Special Education services for the 2023-2024 school year.**
First Smitley Second Mong Yes X(6) No _____ Abst _____
- Motion: **Approve the contract with A Chance to Grow for 3rd part billing services for the 2023-2024 school year.**
First Allison Second Mosser Yes X(6) No _____ Abst _____
- Motion: **Approve the contract with CKC Good Food for breakfast and lunch food services for the 2023-2024 school year.**
First Mong Second Smitley Yes X(6) No _____ Abst _____
- Motion: **Approve the contract with Dr. Erin Haley Strub for MTSS coordinator for the 2023-2024 school year.**
First Mosser Second Mong Yes X(6) No _____ Abst _____
- Motion: **Approve the contract with Agate for ESY social work starting in June and for the supervision of clinical hours of the social worker for the 2023-2024 school year.**
First Smitley Second Mosser Yes X(6) No _____ Abst _____
- Motion: **Approve the FY24 budget.**
First Allison Second Price Yes X(6) No _____ Abst _____
- Motion: **Approve the contract with BerganKDV for financial preparations for the 2023-2024 school year.**
First Price Second Mong Yes X(6) No _____ Abst _____

- Committee Report: Presentation of Financials. 86% through fiscal year, enrollment is 641, revenue is 85%, expenditures 84%- high due to Special education spending which is reimbursable, 990 submitted, lease aid for FY24 will be submitted soon.
- Motion: **Approve the April check register.**
First Allison Second Smitley Yes X(6) No _____ Abst _____

Board Elections, Responsibilities & Governance Committee (Smitley/Mong/Finnerty)

- Committee Report: The Program Services committee counted the votes on Thursday, May 11th during their committee meeting. There were 17 votes, 3 were destroyed due to no name. Julie Finnerty, Marilyn Torvik and Stephanie Smitley counted the votes. Christ DiCapo and Michael Faulise each had 16 votes. They will start their 3 year term on July 1st.
- Motion: **Approve director Melanie Jiskra's agreement.**
First Smitley Second Price Yes X(6) No _____ Abst _____
- Motion: **Approve Policy 417 Chemical Use and Abuse, 2nd Read.**
First Mosser Second Mong Yes X(6) No _____ Abst _____
- Motion: **Approve Policy 428 Nepotism – Charter Schools, 2nd Read.**
First Mong Second Mosser Yes X(6) No _____ Abst _____
- Motion: **Approve Policy 520 Student Surveys, 2nd Read.**
First Smitley Second Allison Yes X(6) No _____ Abst _____
- Motion: **Approve Chris DiCapo and Michael Faulise as board parent members for 3-year terms beginning July 1, 2023.**
First Smitley Second Mong Yes X(6) No _____ Abst _____

Marketing and Community Engagement Committee (Price/Faulise/Mong/DiCapo)

- Committee Report: Will work on a meeting soon.

Strategic Planning Committee (Price/Faulise/Allison/Mosser)

- Adjournment at 6:26pm

First Smitley Second Mosser Yes X(6) No _____ Abst _____