



Aspen Academy

Back to School



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2023/2024 Calendar



Important Dates



August 30

8a-4p

Open House/Elementary Assessments



August 31

9a-5p

Open House/Elementary Assessments



September 4

Labor Day-No School/Offices Closed



September 5

Middle School -1st Day of School



September 5

9:30a-2:30p

Elementary Assessment Make ups



September 6

9:30a-2:30p

Elementary Assessment Make ups



September 7

Elementary - 1st Day of School

Open House Checklist

August 30th or August 31st

While scholars are testing, parents/guardians should:

- Planner purchase (\$5)
- Complete Volunteer Training
- Infinite Campus Log in help
- School Dismissal Manager
- Transportation
- Breakfast and Lunch information
- Extended Care
- Health Office
- Immunizations



Open House-Scholars

August 30th or August 31st

- Elementary Assessments (watch for sign up email)
- Drop supplies off in classroom
- Meet teachers/complete forms
- MS scholars will receive schedule from their advisor



Health Information

Kindergarten and Grade 7 Scholars!
Are these up to date?

Contact: julie.martini@aspenacademymn.org



VACCINATION

Click image above for form



Medication Administration Form
Contact jill.ruekert@aspenacademymn.org



Click image above for form

FOOD SERVICES



2023/2024 Free Breakfast and Lunch will be offered

We have a new food vendor, CKC Good Foods

Breakfast will be a grab and go-eat in the classroom. Students who have pre-ordered, must be seated in class by 9:00 to receive breakfast.

Scholars have the option to order milk only

All meals and milk must be ordered by due date listed online

Lunches will have a Gluten Free and Vegetarian option

Menus will be posted online once they are available from our vendor: mid-August

2023/2024 Application for Educational Benefits

Q: If breakfast and lunch is free, why do I need to fill out an application?

A: The Educational Benefits Application covers more than just lunch! Qualifying brings additional funds to Aspen.

Things to know!

- Filling out the application ensures that Aspen can maximize the financial benefit from national and state funding sources.
- All information is private. Family information and status is available only to staff relevant for implementation.
- **A new application is needed yearly. Please click [HERE](#) to access the application.**
- Qualifying families would receive the following benefits:
 - Transportation Fees – There is a discount for out of district busing. Contact Mr. Sandberg with details
 - AAA Club Fees - 10% off for qualifying families
 - Extended Care Discount - 10% off for qualifying families
- Aspen Academy receives additional funding for qualifying families:
 - Title Funds
 - Academic Support
 - Counseling Services

Contact Information

Calling all Aspen Academy Families!!



Please update your contact information in Infinite Campus!

- Address, we must have legal residence on file
- Email, teacher communication, newsletters
- Emergency Contacts, please provide at least 2 additional (non-parent/guardian)
- Please login to your [Infinite Campus](#) Parent Portal. On far left: Click → 3 lines in top corner → more → online registration → start. Follow prompts.

Having trouble logging in? Contact Mr. Martini, jed.martini@aspenacademymn.org.

Eagles' Nest



Eagles' Nest is Aspen's Extended Care program

Registration (one time per family)-Click [HERE](#) for online form

Calendar and pre-payment are due monthly

We do not provide drop in/emergency care

Morning Care: 7:00 am – Start of School

Afternoon Care: After school - 5:30 pm

Discount for families qualifying for educational benefits (see slide #8)

Contact julie.martini@aspenacademymn.org

Uniforms!

Full Guidelines-click [HERE](#)

- Green tops are only through Lands' End.
- Our approved plaid has no yellow or red. It is available through School Belles (online) or Donald's uniform (local brick and mortar store).
- Embroidered logo is not required.
- All other items can be purchased at most retail stores.



Transportation



- Bus request form was sent out to all families earlier this summer. If you missed it, please reach out as soon as possible.
- Bus stop information will be available mid-August
- All bus payments (if applicable) are due PRIOR to your scholar riding on the first day.
- If your child is a walker, please contact us for pre-approval.
- Detailed car line information will be sent out prior to first day of school.
- School Dismissal Manager needs to be set up/updated for all families.

Contact: Mr. Sandberg, eric.sandberg@aspenacademymn.org 952-226-5940, ext. 8198

Questions?

Please reach out if there is anything else we can help with!

- Summer School Hours Tuesday-Thursday 9-3
- Front Desk, 952-226-5940,
office@aspenacademymn.org
- Dean of Students,
eric.sandberg@aspencademymn.org
- Business Manager,
julie.martini@aspenacademymn.org
- Special Education,
jodi.herlick@aspenacademymn.org
- Director/Principal,
melanie.jiskra@aspenacademymn.org



Thank You!

We are honored that you have chosen Aspen Academy for your family!

We are looking forward to an exciting new school year!

