



## BOARD MEETING MINUTES

Date: October 16<sup>th</sup>, 2023 Time: 6:00pm Location: Aspen Media Center

<b>School Board Norms of Engagement 2023</b> <b>The Board of Aspen Academy will</b>	
<b>Tenacity</b>	<ul style="list-style-type: none"> <li>form cohesion, cooperate, respectfully engage, listen effectively, and remain future minded.</li> </ul>
<b>High Expectations</b>	<ul style="list-style-type: none"> <li>keep students first, speak with one voice, operate as a governance board.</li> </ul>
<b>Integrity</b>	<ul style="list-style-type: none"> <li>always remain respectful to staff, employees, parents, students and other stakeholders, hear all voices before key decisions, maintain oversight, and work together to carry out our responsibilities.</li> </ul>
<b>No Excuses</b>	<ul style="list-style-type: none"> <li>always assume positive intent, be accountable for self-behaviors and their impact on board activities, be open to clarifying questions, constructive comments and relevant discussions, and read all materials before board meetings.</li> </ul>
<b>Kindness</b>	<ul style="list-style-type: none"> <li>treat each other with respect at all times, respect time allotted for all presentations at board meetings, and respect each other's time.</li> </ul>

- CALL TO ORDER AT 6:00pm**

In attendance Rob Allison, Stephanie Smitley, Andrew Price, Kristin Carlson, Brandy Mosser, Melanie Jiskra, Chris DiCapo

Authorizer Comments Amy Erickson in attendance

Community Comments \_\_\_\_\_

Community members must pre-register to speak at the meeting. Items are limited to those motions on the night's agenda. The Board Chair has the discretion to hear a community member who has not pre-registered, but items remain limited to those on the agenda.

- Motion: **Approval of Agenda as amended.**

First Smitley Second Carlson Yes X(5) No \_\_\_\_\_ Abst \_\_\_\_\_

- Motion: **Approval of Minutes** (September 18<sup>th</sup>, 2023).

First Mosser Second Smitley Yes X(5) No \_\_\_\_\_ Abst \_\_\_\_\_

DiCapo arrived.

**ASPEN ACCOLADES** (Mrs. Jiskra): Thank you to Kortney and Lydia for chairing the fundraiser. We exceeded our goal with 19 hours left! Thank you to all of the volunteers for lunch and recess! Thank you to Nate and Zach for running the bike-a-thon and to the parent volunteers!

**Audit presentation – by Aaron Dahl from bergenKDV**

- Aspen had a clean audit, unmodified opinion (highest opinion offered), no findings reported for legal compliance, no material weaknesses or significant deficiencies in internal control reported. ADM was 643.88. Fund balance increased, 23%, cash decreased from last year. Food service had a \$31,000 surplus, community service also had \$31,000 surplus. Thank you to Nate and admin staff for providing needed documents.

**Approve the following consent agenda items:**

- **Hires - Resignations – Terminations – Non-Renewals**

- Claudia Glovier, para (effective 9-26-23)
- Dekka Awmaalim, para (effective 10-8-23)

First Allison Second Smitley Yes X(6) No \_\_\_\_\_ Abst \_\_\_\_\_

**Program Services Committee (Smitley/Mosser)**

- Administration Report: Data presentation by Dr. Erin Haley-Strub
  - MCA data – Reading: State 50, Aspen 63, Prior Lake 60. Math: State 46, Aspen 54, PL 50. Science 5th: State 48, Aspen 62, PL 50. 8<sup>th</sup>: State 28, Aspen 35, PL 47.
  - Fall data – Fastbridge K-8, earlyMath/earlyReading(K-1), aMath, aReading (2-8).
  - Reading: K&1 -71% at target, higher than last year. About 90% of 1<sup>st</sup> grade were here in K. CBM (2-4<sup>th</sup>) – 68% target. aReading 71% 2-5<sup>th</sup>, 74% 6-8.
  - Math: K&1 – 85% at target. 2-5<sup>th</sup> – 79%. 6-8 74%.
  - Reviewed longitudinal data
  - Summary – 150 students are getting academic support through Title 1, Reading and Math Corps.
  - Strategies – MTSS, targeted PLCs for staff, SST, Math/Reading Corps and title math and reading.
- Motion: **Approve the following enrollment dates and sections for 2024/2025: November 1, 2023 – application released, January 31, 2024 – application deadline,**

**February 6, 2024 – lottery via Zoom and 4 sections each of K-4, 2 sections each of 6-8.**

First Smitley Second Allison Yes X(6) No \_\_\_\_\_ Abst \_\_\_\_\_

- Motion: **Approve David Gideon, Nythia Kunduru and Isaac Harbaugh as Student Board Representatives for 2023-2024.**

First Mosser Second Carlson Yes X(6) No \_\_\_\_\_ Abst \_\_\_\_\_

- Committee Report: The committee did not meet.

#### **Finance & Facility Committee (Allison/Price)**

- Motion: **Approve the contract with EdSource Midwest for behavioral specialist services for the 2023-2024 school year.**

First Mosser Second Smitley Yes X(6) No \_\_\_\_\_ Abst \_\_\_\_\_

- Committee Report: Committee met prior to the board meeting. Looked at FY24 budget and enrollment. Will have a budget revision next month. No facility issues. Presentation of Financials by Nate Winter – Audit was completed and budget will be finalized with audit number next month. 25% through fiscal year. Budget will be revised from enrollment of 650 to 620, currently at 625. Revenue at 24%, expenditures at 20%, will catch up as year goes on with payroll. No questions on the check register.

- Motion: **Approve the September check register.**

First Allison Second DiCapo Yes X(6) No \_\_\_\_\_ Abst \_\_\_\_\_

#### **Board Elections, Responsibilities & Governance Committee (Smitley/DiCapo)**

- Committee Report: The committee did not meet. Vote on a new parent board member to fill the vacant parent position. There are 4 parents that applied for 1 vacant spot. The board voted by a show of hands. Bryce Hotzler had 5 votes and Liliya Tsbulko had 1 vote.
- Motion: **Approve Bryce Hotzler as parent board member to serve until June 30, 2024, pending background check.**

First Smitley Second DiCapo Yes X(6) No \_\_\_\_\_ Abst \_\_\_\_\_

**Marketing and Community Engagement Committee** (Faulise/DiCapo)

- Committee Report: The committee did not meet.

**Strategic Planning Committee** (Price/Mosser)

Administrative Report: Julie Goldsmith sent a proposal for services to begin the next strategic planning process.

- Motion: **Approve the contract with Julie Goldsmith for strategic planning process.**

First Mosser Second Smitley Yes X(6) No \_\_\_\_\_ Abst \_\_\_\_\_

- Committee Report: The committee did not meet. Will work on dates for strategic planning process with Julie Goldsmith and Mrs. Jiskra.

- **Adjournment at 6:54pm**

- First Smitley Second Mosser Yes X(6) No \_\_\_\_\_ Abst \_\_\_\_\_