



## BOARD MEETING MINUTES

Date: March 18<sup>th</sup>, 2024 Time: 6:00pm Location: Aspen Media Center

### School Board Norms of Engagement 2024 The Board of Aspen Academy will

<b>Tenacity</b>	• form cohesion, cooperate, respectfully engage, listen effectively, and remain future minded.
<b>High Expectations</b>	• keep students first, speak with one voice, operate as a governance board.
<b>Integrity</b>	• always remain respectful to staff, employees, parents, students and other stakeholders, hear all voices before key decisions, maintain oversight, and work together to carry out our responsibilities.
<b>No Excuses</b>	• always assume positive intent, be accountable for self-behaviors and their impact on board activities, be open to clarifying questions, constructive comments and relevant discussions, and read all materials before board meetings.
<b>Kindness</b>	• treat each other with respect at all times, respect time allotted for all presentations at board meetings, and respect each other’s time.

- CALL TO ORDER AT 6:00pm**

In attendance Melanie Jiskra, Brandy Mosser, Hani Mohamed, Kristin Carlson, Andrw Price, Chris DiCapo, Bryce Hotzler, Stephanie Smitley

Authorizer Comments \_\_\_\_\_

Community Comments \_\_\_\_\_

Community members must pre-register to speak at the meeting. Items are limited to those motions on the night’s agenda. The Board Chair has the discretion to hear a community member who has not pre-registered, but items remain limited to those on the agenda.

- Motion: **Approval of Agenda**

First Mosser Second DiCapo Yes X(7) No \_\_\_\_\_ Abst \_\_\_\_\_

- Motion: **Approval of Minutes** (February 26<sup>th</sup>, 2024).

First Smitley Second Hotzler Yes X(7) No \_\_\_\_\_ Abst \_\_\_\_\_

**Student Board Representative Report** – Nithya, Isaac and David – K: had an author visit. 1<sup>st</sup>: All About Me book. 2<sup>nd</sup>: Arctic animal projects and Twos Day. 3<sup>rd</sup>: Getting ready for MCA testing for the first time. 4<sup>th</sup>: Functional writing and learning safe ways to use the internet for research. 5<sup>th</sup>: reading Don Quixote, thank you Mrs. Grams! 6<sup>th</sup>: 27 students went to Eagle Bluff, those at Aspen did a presentation about MS for the 5<sup>th</sup> graders. Middle School – Young Author’s Conference, Pi Day (reciting pi, eating pie and Nuke’em). School met the reading goal! Mr. Thunstrom got slimed.

**ASPEN ACCOLADES** (Mrs. Jiskra): Shout out to Mrs. Ovrebo for Pi Day festivities! Shout out to Mr. Jiskra and Mr. Sickmann for putting on the annual Nuke’em tournament. Huge shout out to the Festival of Nations Committee (Sandberg, Cedarberg, Schneider, Jiskra, etc.) It was a great event! Thank you to Mr. Foust for getting the new American flag up. Looking to have Aspen Boy or Girl Scouts help in the future.

**Program Services Committee** (Smitley/Mosser/Carlson)

- Committee Report: The committee did not meet.

**Finance & Facility Committee** (Allison/Price/Hotzler)

- Motion: **Approve the contract with NOVA Education Consultants for lead paraprofessional for the 2023-2024 school year.**

First Mosser Second Smitley Yes X(7) No \_\_\_\_\_ Abst \_\_\_\_\_

- Committee Report: The committee did not meet. Presentation of Financials by Nate Winter – 67% through fiscal year, revenue 67%, expenditures 66%. 990 due May 15<sup>th</sup>. Food service is looking good. Looking into CDs, auditors are ok with that, 3 or 4 options.

- Motion: **Approve the February check register.**

First Smitley Second Carlson Yes X(7) No \_\_\_\_\_ Abst \_\_\_\_\_

**Board Elections, Responsibilities & Governance Committee** (Smitley/DiCapo/Carlson)

- Committee Report: The committee met last month to discuss the election timeline. Election will take place May 11<sup>th</sup> before the May board meeting. Notice went out March 1 about open positions. Deadline for applications is March 28<sup>th</sup>. Candidate packet will go out April 9<sup>th</sup>. Ballots will be accepted May 1-11<sup>th</sup>, mailed in, dropped off or in person voting on May 11<sup>th</sup>. Ballots will be counted after school May 11<sup>th</sup>. 3 parents, 3 teachers, and 2 community members up for election.

**Community Engagement Committee (Faulise/DiCapo)**

- Committee Report: Committee did not meet.

**Strategic Planning Committee (Price/Mosser/Hotzler)**

- Administration Report: Julie and Melanie met – Family Night responses will go out to families. Parent and staff surveys are ready to go, pending board approval of the 4 objectives.
- Committee Report: The committee did not meet.
- Motion: **Approve the four objectives and vision statement for the strategic plan.**

First Mosser Second DiCapo Yes X(7) No \_\_\_\_\_ Abst \_\_\_\_\_

- **Adjournment at 6:25pm**

- First Smitley Second Carlson Yes X(7) No \_\_\_\_\_ Abst \_\_\_\_\_