

FRIENDS OF ASPEN

BOARD MEETING MINUTES

Date: 8/20/2025 Time: 9:00AM Location: Email meeting

• **CALL TO ORDER AT** 9:00 AM 8/20/2025

In attendance Darby Thomas, Barry Gross & Rachel Mong

• Motion: **Motion to approve meeting minutes from 8/20/2025**

• First Barry Second Mong Yes X No Abst

• Facility Updates - Provided by Tom Foust

- All classrooms were rewaxed as well as all floors throughout the building.
This greatly enhanced the appearance and durability of the floors.
- Band/MS Music room painted, walls repaired, and windows cleaned.
- 130 yards of new wood chips installed on the playground. Thanks to all staff and volunteers who help with this project.
- Installed new wall cabinets in classrooms.
- Installed two new LED clocks in MS hallways.
- Painted room number one. The old downstairs copy room which is now converted to a classroom.
- Moved multiple classrooms and staff offices to new locations around the building.
- Painted: Staff lounge, Nurses office, old storage room, administration

bathroom, and multiple rooms in Aspen alley way.

- Installed a new hand towel delivery system throughout the building.
- Moved many filing cabinets to the third floor.
- Power washed and cleaned all trash and recycling cans throughout the building.
- Cleaned carpets and rugs throughout the building.
- Built, repaired and installed new furniture throughout the building.
- Electricians updated and installed new electrical systems in the building.
- Repaired hundreds of holes in the walls.
- Installed blinds in multiple class rooms.
- Cleared out storage closets.
- Installed a new gym speaker system

Concerns and future projects:

- Staples in walls and class rooms.
- Improper items being flushed down stools. (plugs stools and \$8000.00 worth of damage to sump pumps)
- Finish all fluorescent light and emergency sign upgrades.
- Flower garden on the west side of the building.
- Perennial flowers by the rock wall entering the parking lot.
- Possible new riding lawn mower for better maintenance of grounds and pathways on the north side of the building.

Aspen finance update - Provided by **Melanie Jiskra**

Aspen Academy continues to make lease payments to Friends of Aspen accordance with the lease. The FY26 lease aid application has been submitted and approved. The audit fieldwork started on August 11th and the audit report is scheduled to be presented to the board on October 20th. Preliminary numbers show the debt service coverage ratio as 1.21 and the days cash on hand as 62 days for fiscal year 2024-2025. Both numbers meet the required bond covenants for the fiscal year. The school and CLA are in the process of scheduling the annual bondholder conference call for the year.

• Other Updates

• **Adjournment at 11:31AM 8/20/2025**

• First X Second X Yes X No Abst

*Meeting will adjourn when all motions have received a first and a second.