

ASPEN ACADEMY

Adopted: _____

Revised: Nov 2025

MSBA/MASA Model Policy 712 Charter
Orig. 1996 (as ISD Policy)
Orig. 2022 (as Charter Policy)
Rev. 2025

712 VIDEO RECORDING OTHER THAN ON BUSES

I. PURPOSE

Maintaining the health, welfare, and safety of students, staff, and visitors while on charter school property and the protection of charter school property are important functions of the charter school. The behavior of individuals who come on to school property is a significant factor in maintaining order and discipline and protecting students, staff, visitors, and charter school property. The school board recognizes the value of videorecording systems in monitoring activity on school property in furtherance of protecting the health, welfare, and safety of students, staff, visitors, and charter school property.

II. GENERAL STATEMENT OF POLICY

A. Placement

1. Charter school buildings and grounds may be equipped with video cameras.
2. Video recording may occur in any charter school building or on any charter school property.
3. Video recording will normally not be used in bathrooms or locker rooms, although these areas may be monitored by individuals of the same sex as the occupants of the bathrooms or locker rooms.

B. Use of Video Recordings

1. Video recordings will be viewed by charter school personnel on a random basis and/or when problems have been brought to the attention of the charter school.
2. A video recording of the actions of students and/or employees may be used by the charter school as evidence in any disciplinary action brought against any student or employee arising out of the student's or employee's conduct in charter school buildings or on school grounds.
3. A video recording will be released only in conformance with the Minnesota Government Data Practices Act, Minnesota Statutes, chapter 13, and the Family Educational Rights and Privacy Act, United States Code, section 1232g, and the rules and/or regulations promulgated thereunder.

C. Security and Maintenance

1. The charter school shall establish appropriate security safeguards to ensure that video recordings are maintained and stored in conformance with the Minnesota Government Data Practices Act, Minnesota Statutes, chapter 13, and the Family Educational Rights and Privacy Act, 20 United States Code,

section 1232g, and the rules and/or regulations promulgated thereunder.

2. The charter school shall ensure that video recordings are retained in accordance with the charter school's records retention schedule.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 138.17 (Government Records; Administration)
Minn. Stat. § 609.746 (Interference with Privacy)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
34 C.F.R. §§ 99.1-99.67 (Family Educational Rights and Privacy)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of Charter School Employees)
MSBA/MASA Model Policy 406 (Public and Private Personnel Data)
MSBA/MASA Model Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)
MSBA/MASA Model Policy 709 (Student Transportation Safety Policy)
MSBA/MASA Model Policy 711 (Video Recording on School Buses)

Resources: U.S. Department of Education: [FAQs on Photos and Videos under FERPA](#)
(Accessed 10/12/25)