ASPEN ACADEMY

Enriching students from the roots up

BOARD MEETING MINUTES

Date: __September 15th, 2025__ Time: _6:00pm___ Location:_ Aspen Media Center

School Board Norms of Engagement 2025 The Board of Aspen Academy will	
Tenacity	• form cohesion, cooperate, respectfully engage, listen effectively, and remain future minded.
High Expectations	• keep students first, speak with one voice, operate as a governance board.
Integrity	• always remain respectful to staff, employees, parents, students and other stakeholders, hear all voices before key decisions, maintain oversight, and work together to carry out our responsibilities.
No Excuses	• always assume positive intent, be accountable for self-behaviors and their impact on board activities, be open to clarifying questions, constructive comments and relevant discussions, and read all materials before board meetings.
Kindness	• treat each other with respect at all times, respect time allotted for all presentations at board meetings, and respect each other's time.

- **CALL TO ORDER AT __6:01pm__**

  In attendance _Victoria Regehr, Melanie Jiskra, Liliya Tsibulko, Kristin Carlson, Rob Allison, Michael Faulise, Stephanie Smitley__________

  Authorizer Comments ____

  Community Comments ____________________

  Community members must pre-register to speak at the meeting. Items are limited to those motions on the night's agenda. The Board Chair has the discretion to hear a community member who has not pre-registered, but items remain limited to those on the agenda.

- Motion: **Approval of Agenda**

  First _Smitley__ Second _Tsibulko_ Yes _X(6)__ No _________ Abst _________

- Motion: **Approval of Minutes** (August 18th, 2025).

  First _Allison__ Second _Carlson_ Yes _X(6)__ No _________ Abst ______

ASPEN ACCOLADES (Mrs. Jiskra): Congratulations to Aspen on being recognized as a School of Excellence by Minnesota Elementary Schools Principal Association! There will be a celebration later in the year. A big thank you to the committee Dr. Erin, Ms. Keroff, Ms. Mong, Ms. Theis and Ms. Jiskra. A special shout out to Ms. Mong for drafting and finalizing the submission.

Approve the following consent agenda items:

- William Bennett, para (effective 9-2-25)
- Morgan Young, para (effective 9-8-25)
- Amanda Wolf, teacher (effective 8-13-25)
- Adriana Walli, health aide (effective 9-9-25)
- Mohamed Hilowle, para (effective 8-21-25)
- Rachel Humensky long term sub (effective 8-15-25)
- Lurita Kidd, float (effective 8-15-25)
- Kirsten Lindsay, float (effective 8-15-25)
- Matt Fox, special education substitute (effective 8-11-25)
- Asma Ali, para (effective8-15-25)
- Bodjona Hessouwe, health aide (effective 8-25-25)
- Grace Mahowald, para (effective 8-15-25)

First _Smitley__ Second _Regehr_ Yes _X(6)__ No _________ Abst ______

Program Services Committee (Smitley/Carlson)

- Committee Report: The committee did not meet.

Finance & Facility Committee (Allison/Tsibulko)

- Administration Report: Need to approve Wade's contract for the year.

- Motion**: Approve the contract with Wade Phillips for IT consultant for the 2025-2026 school year.**

  First _Carlson__ Second _Tsibulko_ Yes _X(6)__ No _________ Abst ______

- Committee Report: The committee did not meet. Presentation of Financials by Nate Winter – 17% through the fiscal year, budget for 672, enroll 671, revenues 15%, expenditures 10%. Audit report due back to us next month. Bank change by the end of the week. Some line items running high due to beginning of the year expenses like curriculum and sight licenses, etc. Coming in 2028, decrease in reimbursement for SpEd services.

- Motion**: Approve the August check register.**

  First _Tsibulko__ Second _Allison_ Yes _X(6)__ No _________ Abst ______

Board Elections, Responsibilities & Governance Committee (Smitley/Tsibulko)

- Committee Report: The committee did not meet. We're looking to appoint a new parent board member in October.

Community Engagement Committee (Regehr/Carlson)

- Committee Report: The committee did not meet.

Strategic Planning Committee (Faulise)

- Administration Report: Update on Strategic Plan – Objective B – Aspen was awarded the School of Excellence which was a goal. Ms. Maddie and Mr. Sandberg have been working on attendance and making it a priority. Looking to increase parent led options for after school activities. This objective is making great progress.

- Committee Report: The committee did not meet.

- **Adjournment at ___6:14pm___**
  - First _Smitley__ Second _Tsibulko_ Yes _X(6)__ No _________ Abst ______