ASPEN ACADEMY

Enriching students from the roots up

BOARD MEETING MINUTES

Date: August 17th, 2026 Time: 6:00pm Location: Aspen Media Center

School Board Norms of Engagement 2026 The Board of Aspen Academy will	
Tenacity	• form cohesion, cooperate, respectfully engage, listen effectively, and remain future minded.
High Expectations	• keep students first, speak with one voice, operate as a governance board.
Integrity	• always remain respectful to staff, employees, parents, students and other stakeholders, hear all voices before key decisions, maintain oversight, and work together to carry out our responsibilities.
Notable Accountability	• always assume positive intent, be accountable for self-behaviors and their impact on board activities, be open to clarifying questions, constructive comments and relevant discussions, and read all materials before board meetings.
Kindness	• treat each other with respect at all times, respect time allotted for all presentations at board meetings, and respect each other's time.

- **CALL TO ORDER AT 6:00pm**

  In attendance Misty Schutrop, Kristin Carlson, Stephanie Oberloh, Stephanie Smitley, Eric Sandberg, Liliya Tsibulko, Victoria Regehr

  Authorizer Comments _____

  Community Comments _____

  Community members must pre-register to speak at the meeting. Items are limited to those motions on the night's agenda. The Board Chair has the discretion to hear a community member who has not pre-registered, but items remain limited to those on the agenda.

  - Motion: **Approval of Agenda with addition.**

    First Carlson Second Tsbiulko Yes X(5) No _____ Abst _____

  - Motion: **Approval of Minutes** (July 20th, 2026).

    First Tsibulko Second Carlson Yes X(5) No _____ Abst _____

ASPEN ACCOLADES (Mr. Sandberg): Huge shoutout to Tom and Shawna! They cleaned the entire school, waxed floors, cleaned carpets and more! Normally it is a 3 person job. They did an awesome job!

Approve the following consent agenda items:

- Morgen Gyger, teacher (effective 7-25-26)
- Emily Grove, EL teacher (effective 7-29-26)
- Morgan Young, para (effective 8-10-26)
- Kristina Soloviova, EL teacher (effective 8-10-26)

First _Carlson_ Second _Oberloh_ Yes _X(5)_ No _____ Abst _____

Program Services Committee (Smitley/Carlson)

- Administration Report: Final changes made to the handbook by Mrs. Theis.

- Motion**: Approve the Employee Handbook, 2nd read.**

  First _Carlson_ Second _Oberloh_ Yes _X(6)_ No _____ Abst _____

- Committee Report: The committee did not meet.

Finance & Facility Committee (Tsibulko)

- Administration Report:

- Motion**: Approve a 4th section of Kindergarten for the 2026-2027 school year.**

  First _Carlson_ Second _Tsbiulko_ Yes _X(6)_ No _____ Abst _____

- Motion**: Approve the transportation contract with Prior Lake School Bus Association, INC. for 2026-2031.**

  First _Carlson_ Second _Tsbiulko_ Yes _X(6)_ No _____ Abst _____

- Motion**: Approve Eric Sandberg, Stephanie Smitley and Kristin Carlson as bank signers for American National Bank.**

First _Carlson_ Second _Oberloh_ Yes _X(6)_ No _____ Abst _____

- Motion**: Approve the transfer from Fund 01 to Fund 02 to cover the negative fund balance in 02.**

  First _Carlson_ Second _Tsibulko_ Yes _X(6)_ No _____ Abst _____

- Committee Report: Presentation of Financials by Nate Winter – 8% through year, 668 current enrollment, budget based off 635. Some lines are over due to curriculum, software, computer lease and monument sign. Revenue 8%, expenditures 3%. Will look at food service to see where the large budget shortfall is coming from. Working on audit and final bank transition.

- Motion**: Approve the July check register.**

  First _Carlson_ Second _Regehr_ Yes _X(6)_ No _____ Abst _____

Board Elections, Responsibilities & Governance Committee (Smitley/Tsibulko)

- Administration Report: Mr. Sandberg visited Shakopee Mdewakanton Sioux Education Center today. Had very positive feedback from a teacher that worked there – said if she had kids, she would send them to Aspen.
- Committee Report: The committee did not meet.

Community Engagement Committee (Regehr/Carlson)

- Committee Report: The committee did not meet.

Strategic Planning Committee (Miaffo)

- Committee Report: The committee did not meet.

- **Adjournment at _6:09pm_**

- First _Tsibulko_ Second _Regehr_ Yes _X(6)_ No _____ Abst _____