ASPEN ACADEMY

Enriching students from the roots up

BOARD MEETING MINUTES

Date: __September 21st, 2026__ Time: _6:00pm___ Location:_ Aspen Media Center

School Board Norms of Engagement 2026 The Board of Aspen Academy will	
Tenacity	• form cohesion, cooperate, respectfully engage, listen effectively, and remain future minded.
High Expectations	• keep students first, speak with one voice, operate as a governance board.
Integrity	• always remain respectful to staff, employees, parents, students and other stakeholders, hear all voices before key decisions, maintain oversight, and work together to carry out our responsibilities.
Notable Accountability	• always assume positive intent, be accountable for self-behaviors and their impact on board activities, be open to clarifying questions, constructive comments and relevant discussions, and read all materials before board meetings.
Kindness	• treat each other with respect at all times, respect time allotted for all presentations at board meetings, and respect each other's time.

- **CALL TO ORDER AT __6:01pm__**

  In attendance _Kristin Carlson, Liliya Tsibulko, Stephanie Smitley, Misty Schutrop, Eric Sandberg, Stephanie Oberloh, Victoria Regehr_____

  Authorizer Comments _____

  Community Comments _____

  Community members must pre-register to speak at the meeting. Items are limited to those motions on the night's agenda. The Board Chair has the discretion to hear a community member who has not pre-registered, but items remain limited to those on the agenda.

  - Motion: **Approval of Agenda**

    First _Tsibulko_ Second _Schutrop_ Yes _X(6)__ No _____ Abst _____

  - Motion: **Approval of Minutes** (August 17th, 2026 and Special Meeting Minutes September 14th, 2026).

    First _Carlosn_ Second _Regehr_ Yes _X(6)__ No _____ Abst _____

ASPEN ACCOLADES (Mr. Sandberg): Shout out to the 4th and 5th grade teams for being willing to take on extra students in their classes for the greater good of the school. Even though they were concerned about taking on extra students, they were determined to make it work. Thank you!

Approve the following consent agenda items:

- Kameria Webb, para (effective 8-24-26)
- Dennis Kolm, para (effective 9-8-26)
- Hailey Kittredge, para (effective 9-7-26)

First _Carlson_ Second _Schutrop_ Yes _X(6)_ No _____ Abst _____

Program Services Committee (Smitley/Regehr)

- Administration Report: This is the 2nd year this plan is required.

- Motion**: Approve the Language Access Plan.**

  First _Schutrop_ Second _Regehr_ Yes _X(6)_ No _____ Abst _____

- Motion**: Approve the following dates for 27-28 enrollment and lottery – Open enrollment application October 1st, close application January 30th, lottery February 4th for 4 sections each of K-5, 3 sections of 6th and 7th and 2 sections of 8th grades with over enrollment (determined by admin) allowed until the first day of school.**

  First _Tsibulko_ Second _Oberloh_ Yes _X(6)_ No _____ Abst _____

- Committee Report: The committee did not meet.

Finance & Facility Committee (Carlson/Tsibulko)

- Administration Report: Legislation passed this year for schools to have a cardiac response plan. 10 staff trained in CPR including before/after school staff, PE, admin etc.

- Motion**: Approve the Emergency Cardiac Response plan.**

  First _Regehr_ Second _Schutrop_ Yes _X(6)_ No _____ Abst _____

- Committee Report: The committee met prior to the meeting. Presentation of Financials by Nate Winter – Current enrollment is slightly above budget. 17% through fiscal year, will work on a revised budget next month, revenue 15%, expenditures 10%. Slow time of year with salaries, etc but busy for instructional supplies. Bank transition should be final next month. Audit will be presented at the Nov board meeting. Food service overage was due in part to increased food costs.

- Motion**: Approve the August check register.**

  First _Schutrop_ Second _Regehr_ Yes _X(6)_ No _____ Abst _____

Board Elections, Responsibilities & Governance Committee (Smitley/Tsibulko)

- Administration Report: Yearly update

- Motion**: Approve Rachel Mong and Lydia Theis as replacements for the principal per policy 310.**

  First _Tsibulko_ Second _Oberloh_ Yes _X(6)_ No _____ Abst _____

- Committee Report: The committee did not meet.

Community Engagement Committee (Oberloh/Schutrop)

- Committee Report: The committee will contact Lydia to get a meeting set up soon.

Strategic Planning Committee (Miaffo)

- Committee Report: The committee did not meet.

- **Adjournment at __6:17pm___**

- First _Regehr_ Second _Tsibulko_ Yes _X(6)_ No _____ Abst _____